



Meeting Agenda

Meeting Date and Time: April 19th @ 6:00 PM

Meeting Location: 407 S. View St, Oreana, IL

Call to Order

Role Call

Public Comment

Consent Agenda

- Approval of Treasurer's Report for March 2022
- Minutes from March 22, 2022 meeting and Special Meeting on March 7th
- Bills for April 2022
- Payment request #8 from Maguire Iron (\$58,311)

Committee Reports

Old Business

New Business

- Discussion of received applications and potential approval of an exclusive Waste Hauling License
- Approval of a contract with Chastain and Associates for the W. Plains drainage project
- Approval of an employee health insurance benefit with First Mid Insurance
- Approval of FY23 Salary schedule
- Approval of the purchase of various park equipment and upgrades

Adjournment



Board of Trustees Agenda
 Regular Meeting of the Village Board
 Tuesday, March 22, 2022
 6:00PM

The meeting was called to order at 6:00 p.m. by Mayor Aaron Keathley.

Roll Call

Trustee White	Present	Trustee Ward	Present
Trustee Creamer	Present	Trustee Runyen	Present
Trustee Hiser	Present	Trustee Guntle	Present
Mayor Keathley	Present	Attorney Weatherford	Present
Clerk Kirby	Present	Treasurer Koszesza	Present

Mayor Keathley declared a quorum present.

Consent Agenda:

A **motion** was made by Trustee Ward , **seconded** by Trustee Runyen to accept the Consent Agenda.

Bill: \$21558.61

Income: \$70,851.03

Pay Request #7 for Maguire Iron in the amount of \$24,975.00

Expenses: \$ 159,305.29

Minutes from the March 22, 2022

A general discussion was held.

A roll call vote was taken.

Trustee White	Yes	Trustee Ward	Yes
Trustee Creamer	Yes	Trustee Runyen	Yes
Trustee Hiser	Yes	Trustee Guntle	Yes

Mayor Keathley declared **Motion Carried.**

Committee Reports:

Public Comment: Matt Honnold approached the board with interest in the water tower design. Mayor Keathley said he would be happy to go over the design after the meeting.

Old Business: None

New Business:

The **first** item on the agenda is Approval to proceed with water main replacement (phase 2) contract.

A **motion** was made by Trustee Hiser **seconded** by Trustee Ward to proceed with water main replacement (phase 2) contract.

A general discussion was held.

A roll call vote was taken.

Trustee White	Yes	Trustee Ward	Yes
Trustee Creamer	Yes	Trustee Runyen	Yes
Trustee Hiser	Yes	Trustee Guntle	Yes

Mayor Keathley declared **Motion Carried**

The **second** item on the agenda is the Approval of Resolution for Maintenance Under the Illinois Highway Code (2022 MFT Program).

A **motion** was made by Trustee Ward **seconded** by Trustee Creamer for Approval of Resolution for Maintenance Under the Illinois Highway Code (2022 MFT Program).

A general discussion was held.

A roll call vote was taken.

Trustee White	Yes	Trustee Ward	Yes
Trustee Creamer	Yes	Trustee Runyen	Yes
Trustee Hiser	Yes	Trustee Guntle	Yes

Mayor Keathley declared **Motion Carried**

The **third** item on the agenda is the Approval of Cash Rent Farm Lease. New lease amount would be \$230.00 per acre with a total of 5 acres.

A **motion** was made by Trustee Guntle **seconded** by Trustee Runyen for Approval of Cash Rent Farm Lease. New lease amount would be \$230.00 per acre with a total of 5 acres.

A general discussion was held.

A roll call vote was taken.

Trustee White	Yes	Trustee Ward	Yes
Trustee Creamer	Yes	Trustee Runyen	Yes
Trustee Hiser	Yes	Trustee Guntle	Yes

Mayor Keathley declared **Motion Carried**

The **third** item on the agenda is the Approval of Cash Rent Farm Lease. New lease amount would be \$230.00 per acre with a total of 5 acres.

A **motion** was made by Trustee Guntle **seconded** by Trustee Runyen for Approval of Cash Rent Farm Lease. New lease amount would be \$230.00 per acre with a total of 5 acres.

A general discussion was held.

A roll call vote was taken.

Trustee White	Yes	Trustee Ward	Yes
Trustee Creamer	Yes	Trustee Runyen	Yes
Trustee Hiser	Yes	Trustee Guntle	Yes

Mayor Keathley declared **Motion Carried**

The **fourth item** on the agenda Approval of late fee forgiveness for closed accounts.

Mayor Keathley discussed working with Attorney Weatherford and looking more into the late fee forgiveness for closed accounts.

General Discussion was made.

No action taken at this time.

The **fifth** item on the agenda is the Approval of Ordinance 2022-03-22-1, Amending the Village Ordinance for Waste Hauling.

A **motion** was made by Trustee Guntle **seconded** by Trustee Ward for Approval of Ordinance 2022-03-22-1, Amending the Village Ordinance for Waste Hauling.

A general discussion was held.

A roll call vote was taken.

Trustee White	Yes	Trustee Ward	Yes
Trustee Creamer	Yes	Trustee Runyen	Yes
Trustee Hiser	Yes	Trustee Guntle	Yes

The **sixth** item on the agenda is the Approval to advertise for the acceptance of applications for an exclusive Waste Hauling License.

A **motion** was made by Trustee Ward **seconded** by Trustee Creamer fo Approval to advertise for the acceptance of applications for an exclusive Waste Hauling License.

A general discussion was held.

A roll call vote was taken.

Trustee White	Yes	Trustee Ward	Yes
Trustee Creamer	Yes	Trustee Runyen	Yes
Trustee Hiser	Yes	Trustee Guntle	Yes

Mayor Keathley declared **Motion Carried**

The **last** item on the agenda is the Approval of a request from Small Town Living.

Trustee Guntle provided the board with dates that Small Town Living would be having their events and dates for being in the park.

A **motion** was made by Trustee White **seconded** by Trustee Ward for Approve of a request from Small Town Living.

A general discussion was held.

A roll call vote was taken.

Trustee White	Yes	Trustee Ward	Yes
Trustee Creamer	Yes	Trustee Runyen	Yes
Trustee Hiser	Yes	Trustee Guntle	Abstain

Mayor Keathley declared **Motion Carried**

Adjournment

A **motion** was made by Trustee Ward to adjourn, **Seconded** by Guntle .

A voice vote was taken. Yes-6, No-0. Mayor Keathley declared the **motion** carried and the meeting adjourn.

Dated this day of March 22, 2022

Anne Kirby, Village Clerk

Approved:

Aaron Keathley, Mayor

Village of Oreana
Treasurer's Reports
April 19, 2022 Board Meeting

	<u>Mar 31, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
01-1110 · Checking Acct	4,170.72
01-1150 · General	
01-1151 · ARPA Grant	55,125.28
01-1150 · General - Other	362,983.67
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Total 01-1150 · General	418,108.95
11-1150 · Audit MMDA	20,590.64
12-1150 · Insurance MMDA	12,750.50
13-1150 · IMRF MMDA	18,243.06
14-1150 · Social Security MMDA	15,497.61
15-1120 · MFT MMDA	
15-1121 · Rebuild Illinois Funds	48,054.95
15-1120 · MFT MMDA - Other	101,410.30
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Total 15-1120 · MFT MMDA	149,465.25
16-1140 · Clearinghouse	1,000.10
50-1100 · Water/Sewer	
51-1130 · Surplus MM	15,855.44
51-1150 · Water	87,715.95
52-1150 · Sewer	154,087.60
50-1100 · Water/Sewer - Other	-2,691.19
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Total 50-1100 · Water/Sewer	254,967.80
51-1125 · Bond Int & Repayment	40,001.04
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Total Checking/Savings	934,795.67
Other Current Assets	
Certificates of Deposit	
01-1153 · CD-General-8575	15,000.00
15-1151 · CD-MFT-7137	10,000.00
51-1152 · CD-Bond Reserve-10618	9,500.00
51-1153 · CD-Depreciation & Cont	8,000.00
51-1158 · CD-Surplus	9,000.00
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Total Certificates of Deposit	51,500.00
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Total Other Current Assets	51,500.00
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	<u>Mar 31, 22</u>
Other Current Liabilities	
2100 · Payroll Liabilities	
2110 · Fed/SS/Med Payable	2,159.58
2120 · State Withholding	434.79
2131 · IL Unemployment	172.37
2151 · IMRF Withholding	750.53
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Total 2100 · Payroll Liabilities	3,517.27
2570 · Customer Deposit Liab	11,866.64
2600 · Water Bond Payable 2012	280,000.00
2610 · SDD Contract	2,909,026.33
2700 · Loan Payable - Ford Credit	0.02
2800 · Park Walking Path Note Payable	20,293.37
2900 · Lease Payable 2021 F350	30,705.95
2950 · Lease Payable John Deere	2,988.06
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Total Other Current Liabilities	3,258,397.64
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Total Current Liabilities	3,258,349.79
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Total Liabilities	3,258,349.79
Equity	
01-3000 · Fund Balance-General	510,889.62
11-3000 · Fund Balance-Audit	20,229.07
12-3000 · Fund balance INS	10,028.48
13-3000 · Fund balance - IMRF	16,655.70
14-3000 · Fund balance - S.S.	10,579.23
15-3000 · Fund balance - MFT	141,146.86
51-3900 · Retained Earnings Unres-Water	132,413.31
51-3950 · Retained Earnings Res-Water	317,755.73
52-3900 · Retained Earnings - Sewer	637,023.45
Net Income	433,496.37
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Total Equity	2,230,217.82
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TOTAL LIABILITIES & EQUITY	5,488,567.61
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Village of Oreana
Profit & Loss by Class

March 2022

	Admin (01 - General)	Park (01 - General)	Police (01 - General)	Street (01 - General)	Total 01 - General	11 - Audit	12 - INS	13 - IMRF	14 - SS	15 - MFT	51 - Water	52 - Sewer	TOTAL
Ordinary Income/Expense													
Income													
3400 · Video Gaming Tax	1,503.24	0.00	0.00	0.00	1,503.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,503.24
3410 · State Income Tax	6,561.22	0.00	0.00	0.00	6,561.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,561.22
3420 · Personal Property Replace. Tax	186.48	0.00	0.00	0.00	186.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	186.48
3430 · Motor Fuel Tax Allotments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,054.75	0.00	0.00	2,054.75
3435 · MFT Rebuild Illinois Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,610.99	0.00	0.00	9,610.99
3440 · Telecommunication Tax	120.10	0.00	0.00	0.00	120.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	120.10
3450 · Sales/Use Tax	9,976.73	0.00	0.00	0.00	9,976.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,976.73
3460 · Cannabis Use Tax	130.96	0.00	0.00	0.00	130.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	130.96
3520 · Fines	0.00	0.00	50.00	0.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00
3530 · Permits	320.00	0.00	0.00	0.00	320.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	320.00
3600 · Interest Income	158.88	0.00	0.00	0.00	158.88	1.75	1.08	1.58	1.34	54.27	109.63	0.00	326.51
3605 · Turn On Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	0.00	25.00
3610 · Water/Sewer Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,369.28	18,003.97	33,403.25
3620 · Penalty Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	182.78	196.59	379.37
3700 · Misc Income	746.39	0.00	0.00	0.00	746.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	746.39
Total Income	19,702.00	0.00	50.00	0.00	19,752.00	1.75	1.08	1.58	1.34	11,720.01	15,716.69	18,200.56	65,394.99
Gross Profit	19,702.00	0.00	50.00	0.00	19,752.00	1.75	1.08	1.58	1.34	11,720.01	15,716.69	18,200.56	65,394.99
Expense													
4200 · Employees Salaries	1,324.92	1,347.94	1,835.89	1,547.48	6,056.23	0.00	0.00	0.00	0.00	0.00	1,874.10	0.00	7,930.33
4250 · Health Care Stipend	400.00	0.00	0.00	0.00	400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00
4300 · Elected Salaries	1,680.00	0.00	0.00	0.00	1,680.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,680.00
4510 · IMRF - Employers Portion	0.00	0.00	0.00	0.00	0.00	0.00	0.00	199.24	0.00	0.00	0.00	0.00	199.24
4520 · SS - Employers Portion	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	765.79	0.00	0.00	0.00	765.79
4530 · Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	52.67	0.00	0.00	0.00	0.00	0.00	52.67
5130 · Street Maintenance/Repair	0.00	0.00	0.00	338.00	338.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	338.00
5290 · Maint Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,500.00	0.00	4,500.00
5320 · Accounting Services	46.52	0.00	0.00	0.00	46.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	46.52
5325 · Engineering	0.00	0.00	0.00	555.39	555.39	0.00	0.00	0.00	0.00	174.90	4,082.68	0.00	4,912.97
5330 · Attorney/Legal Fees	365.00	0.00	0.00	0.00	365.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	365.00
5490 · Other Professional Services	100.00	0.00	0.00	0.00	100.00	0.00	0.00	0.00	0.00	0.00	33.76	0.00	133.76
5510 · Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	170.15	0.00	170.15
5520 · Telephone/Cell Phone	371.12	0.00	0.00	0.00	371.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	371.12
5560 · Dispatching	0.00	0.00	100.12	0.00	100.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.12
5680 · Training-Membership CIRCLE, ...	0.00	0.00	110.00	0.00	110.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	110.00
5710 · Utilities	600.42	0.00	0.00	1,119.17	1,719.59	0.00	0.00	0.00	0.00	0.00	5,045.41	0.00	7,365.00
5780 · Sewer Discharge Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,463.00	2,463.00
5930 · Rentals	121.20	0.00	0.00	0.00	121.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	121.20
6110 · Maintenance Supplies	0.00	0.00	0.00	261.77	261.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	261.77
6122 · Maint Supplies - Equipment	0.00	0.00	0.00	193.03	193.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	193.03
6610 · Office Supplies	149.82	0.00	0.00	0.00	149.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	149.82
9300 · Misc. Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	43.40	0.00	43.40
Total Expense	5,179.00	1,347.94	2,046.01	4,114.84	12,687.79	0.00	52.67	199.24	765.79	174.90	16,349.50	2,463.00	32,692.89
Net Ordinary Income	14,523.00	-1,347.94	-1,996.01	-4,114.84	7,064.21	1.75	-51.59	-197.66	-764.45	11,545.11	-632.81	15,737.56	32,702.10
Net Income	14,523.00	-1,347.94	-1,996.01	-4,114.84	7,064.21	1.75	-51.59	-197.66	-764.45	11,545.11	-632.81	15,737.56	32,702.10

Village of Oreana
Payroll Summary

March 2022

	Coloni, Larry J	Creamer, Lori J	Guntle, Dustin	Hiser, Loren G	Keathley, Aaron	Kirby, Anne
Employee Wages, Taxes and Adjustments						
Gross Pay						
Salary - Elected	0.00	180.00	180.00	180.00	600.00	0.00
Salary - Employee - ADM	0.00	0.00	0.00	0.00	0.00	277.18
Health Coverage Stipend	0.00	0.00	0.00	0.00	0.00	0.00
Overtime (x1.5) hourly-Police	0.00	0.00	0.00	0.00	0.00	0.00
Overtime (x1.5) hourly-Street	0.00	0.00	0.00	0.00	0.00	0.00
Overtime (x1.5) hourly-Water	0.00	0.00	0.00	0.00	0.00	0.00
Park - Hourly	0.00	0.00	0.00	0.00	0.00	0.00
Police - Hourly	0.00	0.00	0.00	0.00	0.00	0.00
Street - Hourly	0.00	0.00	0.00	0.00	0.00	0.00
Water - Hourly	1,020.51	0.00	0.00	0.00	0.00	124.19
Total Gross Pay	1,020.51	180.00	180.00	180.00	600.00	401.37
Deductions from Gross Pay						
IMRF-VAC	0.00	0.00	0.00	0.00	0.00	0.00
IMRF Emp.	0.00	0.00	0.00	0.00	0.00	0.00
Total Deductions from Gross Pay	0.00	0.00	0.00	0.00	0.00	0.00
Adjusted Gross Pay	1,020.51	180.00	180.00	180.00	600.00	401.37
Taxes Withheld						
Federal Withholding	-100.00	0.00	0.00	0.00	0.00	0.00
Medicare Employee	-14.80	-2.61	-2.61	-2.61	-8.70	-5.82
Social Security Employee	-63.27	-11.16	-11.16	-11.16	-37.20	-24.88
IL - Withholding	-22.82	-8.91	-8.91	-8.91	-19.70	-19.87
Medicare Employee Addl Tax	0.00	0.00	0.00	0.00	0.00	0.00
Total Taxes Withheld	-200.89	-22.68	-22.68	-22.68	-65.60	-50.57
Additions to Net Pay						
Reimbursement	10.15	0.00	0.00	0.00	0.00	0.00
Total Additions to Net Pay	10.15	0.00	0.00	0.00	0.00	0.00
Net Pay	829.77	157.32	157.32	157.32	534.40	350.80
Employer Taxes and Contributions						
Medicare Company	14.80	2.61	2.61	2.61	8.70	5.82
Social Security Company	63.27	11.16	11.16	11.16	37.20	24.88
IL - Unemployment	7.40	0.00	0.00	0.00	0.00	2.91
IMRF Co. Match	0.00	0.00	0.00	0.00	0.00	0.00
Total Employer Taxes and Contributions	85.47	13.77	13.77	13.77	45.90	33.61

Village of Oreana
Payroll Summary

March 2022

	Koszesza, Sherry L	Rice, Donna M	Runyen, Judith D	Tertochoa, Thomas A	Ward, Angela	Welker, Austin G
Employee Wages, Taxes and Adjustments						
Gross Pay						
Salary - Elected	0.00	0.00	180.00	0.00	180.00	0.00
Salary - Employee - ADM	1,047.74	245.49	0.00	0.00	0.00	0.00
Health Coverage Stipend	0.00	0.00	0.00	0.00	0.00	400.00
Overtime (x1.5) hourly-Police	0.00	0.00	0.00	0.00	0.00	69.00
Overtime (x1.5) hourly-Street	0.00	0.00	0.00	0.00	0.00	99.78
Overtime (x1.5) hourly-Water	0.00	0.00	0.00	0.00	0.00	33.26
Park - Hourly	0.00	0.00	0.00	0.00	0.00	1,347.94
Police - Hourly	0.00	0.00	0.00	115.00	0.00	172.50
Street - Hourly	0.00	0.00	0.00	0.00	0.00	1,447.70
Water - Hourly	0.00	0.00	0.00	0.00	0.00	696.14
Total Gross Pay	1,047.74	245.49	180.00	115.00	180.00	4,266.32
Deductions from Gross Pay						
IMRF-VAC	0.00	0.00	0.00	0.00	0.00	-341.31
IMRF Emp.	0.00	0.00	0.00	0.00	0.00	-191.98
Total Deductions from Gross Pay	0.00	0.00	0.00	0.00	0.00	-533.29
Adjusted Gross Pay	1,047.74	245.49	180.00	115.00	180.00	3,733.03
Taxes Withheld						
Federal Withholding	-69.00	0.00	0.00	0.00	0.00	-486.00
Medicare Employee	-15.20	-3.56	-2.61	-1.67	-2.61	-61.86
Social Security Employee	-64.96	-15.22	-11.16	-7.13	-11.16	-264.51
IL - Withholding	-51.86	-12.15	0.00	-1.08	-8.91	-201.68
Medicare Employee Addl Tax	0.00	0.00	0.00	0.00	0.00	0.00
Total Taxes Withheld	-201.02	-30.93	-13.77	-9.88	-22.68	-1,014.05
Additions to Net Pay						
Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00
Total Additions to Net Pay	0.00	0.00	0.00	0.00	0.00	0.00
Net Pay	846.72	214.56	166.23	105.12	157.32	2,718.98
Employer Taxes and Contributions						
Medicare Company	15.20	3.56	2.61	1.67	2.61	61.86
Social Security Company	64.96	15.22	11.16	7.13	11.16	264.51
IL - Unemployment	7.60	1.78	0.00	0.83	0.00	23.21
IMRF Co. Match	0.00	0.00	0.00	0.00	0.00	199.24
Total Employer Taxes and Contributions	87.76	20.56	13.77	9.63	13.77	548.82

Village of Oreana
Payroll Summary
March 2022

	<u>Wheeler, Gregory G</u>	<u>White, Chelsey L</u>	<u>TOTAL</u>
Employee Wages, Taxes and Adjustments			
Gross Pay			
Salary - Elected	0.00	180.00	1,680.00
Salary - Employee - ADM	0.00	0.00	1,570.41
Health Coverage Stipend	0.00	0.00	400.00
Overtime (x1.5) hourly-Police	0.00	0.00	69.00
Overtime (x1.5) hourly-Street	0.00	0.00	99.78
Overtime (x1.5) hourly-Water	0.00	0.00	33.26
Park - Hourly	0.00	0.00	1,347.94
Police - Hourly	1,233.90	0.00	1,521.40
Street - Hourly	0.00	0.00	1,447.70
Water - Hourly	0.00	0.00	1,840.84
Total Gross Pay	1,233.90	180.00	10,010.33
Deductions from Gross Pay			
IMRF-VAC	0.00	0.00	-341.31
IMRF Emp.	0.00	0.00	-191.98
Total Deductions from Gross Pay	0.00	0.00	-533.29
Adjusted Gross Pay	1,233.90	180.00	9,477.04
Taxes Withheld			
Federal Withholding	-23.00	0.00	-678.00
Medicare Employee	-17.89	-2.61	-145.16
Social Security Employee	-76.50	-11.16	-620.63
IL - Withholding	-61.08	-8.91	-434.79
Medicare Employee Addl Tax	0.00	0.00	0.00
Total Taxes Withheld	-178.47	-22.68	-1,878.58
Additions to Net Pay			
Reimbursement	0.00	0.00	10.15
Total Additions to Net Pay	0.00	0.00	10.15
Net Pay	1,055.43	157.32	7,608.61
Employer Taxes and Contributions			
Medicare Company	17.89	2.61	145.16
Social Security Company	76.50	11.16	620.63
IL - Unemployment	8.94	0.00	52.67
IMRF Co. Match	0.00	0.00	199.24
Total Employer Taxes and Contributions	103.33	13.77	1,017.70