

Board of Trustees Agenda Regular Meeting Tuesday, January 28, 2020 7:00PM

### Call to Order

### **Consent Agenda**

- Approval of Treasurer's Report
- Approval of Minutes from 12-17-2019 Regular Meeting

### **Public Comment**

Residents will be allowed to address the board for up to five minutes each. During this time, the Board and Administration will not respond nor will there be any debate or discussion of any kind.

### **Old Business**

### **New Business**

- Approval of Ordinance # 2020-01-28-1, Public Water Supply Loan Program Authorizing Loan Agreement
- Approval of New Copier Lease with Watts Copy System
- Study Session for 2020 projects (No final action will be taken)

### Adjournment



# Meeting Minutes For the December 17, 2019 Regular Meeting of the Village Board

The meeting was called to order at 6:00 p.m. by Mayor Aaron Keathley.

## Roll Call

Trustee Ballard	Present	Trustee Ward	Present						
Trustee Bruns	Present	Trustee Welch	Present						
Trustee Hiser	Present	Trustee Guntle	Present						
Mayor Keathley	Present	Attorney Weatherford	Present						
Clerk Kirby	Present	Treasurer Koszesza	Present						

# Mayor Keathley declared a quorum present.

# **Consent Agenda:**

A  $\underline{\text{motion}}$  was made by Trustee Ward,  $\underline{\text{seconded}}$  by Trustee Bruns to accept the Consent Agenda.

Bills: \$ 68,674.27 Income: \$ 54,561.84

Minutes from the November 15<sup>th</sup> meeting.

A general discussion was held

A roll call vote was taken.

Trustee Ballard	Yes	Trustee Ward	Yes
Trustee Bruns	Yes	Trustee Welch	Yes
Trustee Hiser	Yes	Trustee Guntle	Yes

Mayor Keathley declared Motion Carried.

Public Comment: There was none.

Old Business: There was none.

### **New Business:**

The **first** item on the Agenda is Update from Engineer and Approval of Change Order #2 for the walking path project.

A **motion** was made by Trustee Bruns **seconded** by Trustee Ward to Approve Change Order #2 for the walking path project.

A general discussion was held.

A roll call vote was taken.

Trustee Ballard	Yes	Trustee Ward	Yes
Trustee Bruns	Yes	Trustee Welch	Yes
Trustee Hiser	Yes	Trustee Guntle	Yes

### Mayor Keathley declared Motion Carried

The **second** item on the Agenda is Consideration and /or Approval of the 2019 tax levy ordinance.

A **motion** was made by Trustee Hiser **seconded** by Trustee Ballard to approve ordinance ordnance number 2019-12-17-1, the 2019 tax levy ordinance.

A general discussion was held. A roll call vote was taken.

Trustee Ballard	Yes	Trustee Ward	Yes
Trustee Bruns	Yes	Trustee Welch	Yes
Trustee Hiser	Yes	Trustee Guntle	Yes

### Mayor Keathley declared **Motion Carried**.

The **third** item on the Agenda was a **TOWN HALL MEETING** regarding the proposed ordinance to prohibit cannabis businesses within the Village of Oreana.

A **motion** was made by Trustee Guntle **seconded** by Trustee Welch to recess the board meeting and hold a **TOWN HALL MEETING** regarding the proposed ordinance to prohibit cannabis businesses within the Village of Oreana.

A general discussion was held.

A roll call vote was taken.

Trustee Ballard	Yes	Trustee Ward	Yes
Trustee Bruns	Yes	Trustee Welch	Yes
Trustee Hiser	Yes	Trustee Guntle	Yes

## Mayor Keathley declared Motion Carried.

## The meeting was adjourn to reconvene after town hall meeting.

Mayor Keathley explained the action the board was considering with regard to recreational cannabis. Then, the board heard from residents:

Residents that voiced opposition to allow cannabis in the village limits were:

Mike Jeffery

**Bob William** 

Karen West

Residents that voiced their opinion for cannabis in the village limits were:

Tom Altig

### Mayor Keathley then called the meeting back into order. All members were still present.

The last item on the Agenda was the Consideration and /or Approval of an ordinance prohibiting businesses within the Village of Oreana.

A **motion** was made by Trustee Ballard **seconded** by Trustee Hiser to approve ordinance number 2019-12-17-2, prohibiting adult use cannabis businesses within the Village of Oreana.

A general discussion was held.

A roll call vote was taken.

Trustee Ballard	Yes	Trustee Ward	No .
Trustee Bruns	Yes	Trustee Welch	Yes
Trustee Hiser	Yes	Trustee Guntle	No

## Mayor Keathley declared Motion Carried.

# Adjournment

A motion was made by Trustee Ward to adjourn, Seconded by Bruns .

A voice vote was taken. Yes-6, No-0. Mayor Keathley declared the <u>motion</u> carried and the meeting adjourn.

Dated this day of December 17, 2019								
Anne Kirby, Village Clerk								
Approved:								
Aaron Keathley, Mayor								

# Village of Oreana Balance Sheet

As of January 16, 2020

	Jan 16, 20
ASSETS	
Current Assets	
Checking/Savings	
01-1110 · Checking Acct	12,507.23
01-1150 · General	93,752.05
11-1150 · Audit MMDA	19,800.52
12-1150 · Insurance MMDA	7,505.50
13-1150 · IMRF MMDA	16,473.72
14-1150 · Social Security MMDA	8,437.30
15-1120 · MFT MMDA	84,565.57
16-1150 · Clearinghouse- Closed	5.00
50-1100 · Water/Sewer	
51-1130 · Surplus MM	15,855.44
51-1150 · Water	-58,751.45
52-1150 · Sewer	168,035.70
50-1100 · Water/Sewer - Other	286.93
Total 50-1100 · Water/Sewer	125,426.62
51-1125 · Bond Int & Repayment	26,451.17
Total Checking/Savings	394,924.68
Other Current Assets	
Certificates of Deposit	
01-1153 · CD-General-8575	15,000.00
15-1151 · CD-MFT-7137	10,000.00
51-1152 · CD-Bond Reserve-10618	9,500.00
51-1153 · CD-Depreciation & Cont	8,000.00
51-1158 · CD-Surplus	9,000.00
Total Certificates of Deposit	51,500.00
Total Other Current Assets	51,500.00
Total Current Assets	446,424.68

# Village of Oreana Balance Sheet

As of January 16, 2020

	Jan 16, 20
Fixed Assets	
Fixed Assets	
01-1610 · Land.	136,697.17
01-1700 · Infrastructure	268,170.24
01-1709 · Accum Depr-Infrastructure	-165,186.75
01-1720 · Buildings	11,165.04
01-1729 · Accum Depr-Buildings	-11,165.04
01-1740 · Machnery & Equipmient	308,875.30
01-1749 · Accum Depr-Machinery & Eq	-250,561.05
51-1505 · Land	18,420.00
51-1530 · Equipment	61,753.75
51-1535 · Accum Depr-Equipment	-61,304.82
51-1541 · Treatment Plant & Pump Stat	1,571,463.45
51-1546 · Accum DeprTreat. Plnt & P	-900,664.84
52-1620 · Sewer System	4,134,103.00
52-1629 · Accum Depr-Sewer System	-578,774.42
Total Fixed Assets	4,542,991.03
Total Fixed Assets	4,542,991.03
Other Assets 01-2012 · General - Due to/from INS Fund 12-2000 · INS - Due to/from Gen Fund 01-2015 · General - Due to/from Water 51-2006 · Water - Due to/from General	-453.18 453.18 32,047.13 -32,047.13
Total Other Assets	0.00
TOTAL ASSETS	4,989,415.71
LIABILITIES & EQUITY Liabilities Current Liabilities Accounts Payable	
2000 · Accounts Payable-General	17,730.43
Total Accounts Payable	17,730.43
Other Current Liabilities 2090 · Unapplied Cash	-1,336.76

# Village of Oreana Balance Sheet

As of January 16, 2020

	Jan 16, 20
2100 · Payroll Liabilities 2110 · Fed/SS/Med Payable 2120 · State Withholding 2131 · IL Unemployment 2151 · IMRF Withholding	1,296.08 252.09 35.96 574.08
Total 2100 · Payroll Liabilities	2,158.21
2570 · Customer Deposit Liab 2600 · Water Bond Payable 2012 2610 · SDD Contract 2700 · Loan Payable - Ford Credit	8,167.90 320,000.00 3,184,633.17 27,025.25
Total Other Current Liabilities	3,540,647.77
Total Current Liabilities	3,558,378.20
Total Liabilities	3,558,378.20
Equity 00-3000 · Equity 01-3000 · Fund Balance-General 11-3000 · Fund Balance-Audit 12-3000 · Fund balance INS 13-3000 · Fund balance - IMRF 14-3000 · Fund balance - S.S. 15-3000 · Fund balance - MFT 51-3900 · Retained Earnings Unres-Water 51-3950 · Retained Earnings Res-Water 52-3900 · Retained Earnings - Sewer Net Income	81,119.11 421,015.53 14,034.96 3,156.19 10,192.86 5,537.60 61,276.64 -28,518.32 317,755.73 430,850.41 114,616.80
Total Equity	1,431,037.51
TOTAL LIABILITIES & EQUITY	4,989,415.71

# Village of Oreana Profit & Loss by Class

December 2019

6520 · Operating Supplies         0.00         45.98         0.00           6550 · Automotive Fuel/Oil         0.00         0.00         130.00           Total Expense         5,682.78         56,516.76         2,640.22         5,663.30           Net Ordinary Income         7,063.91         -56,516.76         -2,440.22         -5,663.30	ting Supples     0.00     0.00     45.98       notive Fuel/Oil     0.00     0.00     0.00       5,682.78     56,516.76     2,640.22     5,640.22	II 0.00 0.00 45.98 0.00 0.00 0.00	il 0.00 0.00 45.98 0.00 0.00 0.00	0.00 0.00 45.98		<b>6510 · Office Supplies</b> 92.43 0.00 0.00 0.00	- Equipment 0.00 0.00 0.00	245.75	248.75	0.00	112.37 0.00	<b>5930 · Rentals</b> 117.58 0.00 0.00 0.00	JISCHARGE Fees 0.00 0.00	0.00	830 500 000 0000	0.00 0.00 68.00	<b>5520 · Telephone/Cell Phone</b> 407.72 0.00 0.00 0.00 0.00	0.00	oressional services 500.00 0.00 144.00	50000	835.00	27.63 0.00 0.00	0.00 55.137.52 0.00	0.00 0.00 0.00 1,1	Ce		<b>4510 · IMRF - Employers Portion</b> 0.00 -34.70 -9.64 -34.69	<b>4300 · Elected Salaries</b> 1,590.00 0.00 0.00 0.00 0.00	4200 · Employees Salaries 1,236.83 1,101.24 2,455.25 1,780.67	NYIDIAD	<b>Gross Profit</b> 12,746.69 0.00 200.00 0.00	Total Income 12,746.69 0.00 200.00 0.00	3700 · Miscellaneous Income 605.28 0.00 0.00 0.00	<b>3620 · Penalty Revenue</b> 0.00 0.00 0.00 0.00 0.00	<b>Revenues</b> 0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00	0.00 0.00 200.00	5,087.39 0.00 0.00	183.49 0.00 0.00	0.00 0.00 0.00	Replace. Tax 18.41 0.00 0.00	5,728.83 0.00 0.00	3400 · Video Gaming Tax 1.015.08 0.00 0.00 0.00	Income Levelise	Ordinant Incomo/Evanese	ral) (01 - General) (01 - General) (01 - General)	Admin Park Police Street	
30 -57,556.37		70,503.06				00 92.43					00 112.37			-,-									(T)	<u></u>	32 -9.86		59 -79.03	_	6,573.99		00 12,946.69	12,946.69	00 605.28						5	_				00 1,015.08			Total 01 - General		
3.81		0.00		0.00	0.00	0.00	0.00	0.00	0.00	0 00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		3.81	3.81	0.00	0.00	0.00	0.00	3.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00			11 - Audit		
	-26.70	27.56		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0 00	0.00	0.00	0.00	27.56	0.00	0.00	0.00	0.00		0.86	0.86	0.00	0.00	0.00	0.00	0.86	0.00	0.00	0.00	0.00	0.00	0.00	0.00			12 - INS		
	-326.14	329.49		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0 00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	329.49	0.00	0.00		3.35	3.35	0.00	0.00	0.00	0.00	3.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00			13 - IMRF		

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-26,853.80	18,726.03	9,992.61	3,305.76	-972.80	Net Income
-26,853.80	18,726.03	9,992.61	3,305.76	-972.80	Net Ordinary Income
80,005.57	2,106.20	6,064.71	0.00	974.55	Total Expense
130.00	0.00	0.00	0.00	0.00	6550 · Automotive Fuel/Oil
45.98	0.00	0.00	0.00	0.00	6520 · Operating Supples
297.36	0.00	204.93	0.00	0.00	6510 · Office Supplies
24.95	0.00	0.00	0.00	0.00	6122 · Maint Supplies - Equipment
248.76	0.00	0.00	0.00	0.00	6120 · Maint Service - Building
64.93	0.00	0.00	0.00	0.00	6118 · Maint Supplies - Bldg
201.20	0.00	88.83	0.00	0.00	6110 · Maintenance Supplies
117.58	0.00	0.00	0.00	0.00	5930 · Rentals
2,106.20	2,106.20	0.00	0.00	0.00	5780 · Sewer Discharge Fees
5,428.63	0.00	3,918.21	0.00	0.00	5710 · Utilities
68.00	0.00	0.00	0.00	0.00	5560 · Dispatching
407.72	0.00	0.00	0.00	0.00	5520 · Telephone/Cell Phone
275.94	0.00	220.94	0.00	0.00	5510 · Postage
783.05	0.00	139.05	0.00	0.00	5490 · Other Professional Services
825.00	0.00	0.00	0.00	0.00	5330 · Attorney/Legal Fees
27.63	0.00	0.00	0.00	0.00	5320 · Accounting Services
57,112.02	0.00	0.00	0.00	0.00	5290 · Maint Service
1,100.00	0.00	0.00	0.00	0.00	5140 · Maint Service - Street
13.35	0.00	-4.35	0.00	0.00	4530 · Unemployment Insurance
745.74	0.00	-69.98	0.00	974.55	4520 · SS - Employers Portion
233.11	0.00	-17.35	0.00	0.00	4510 · IMRF - Employers Portion
1,590.00	0.00	0.00	0.00	0.00	4300 · Elected Salaries
8,158.42	0.00	1,584.43	0.00	0.00	Expense 4200 · Employees Salaries
53,151.77	20,832.23	16,057.32	3,305.76	1.75	Gross Profit
53,151.77	20,832.23	16,057.32	3,305.76	1.75	Total Income
605.28	0.00	0.00	0.00	0.00	3700 · Miscellaneous Income
394.46	197.88	196.58	0.00	0.00	3620 · Penalty Revenue
36,359.87	20,634.35	15,725.52	0.00	0.00	3610 · Water/Sewer Revenues
68.65	0.00	68.65	0.00	0.00	3605 · Turn On Fee
224.81	0.00	66.57	40.26	1.75	3600 · Interest Income
200.00	0.00	0.00	0.00	0.00	3520 · Fines
5,087.39	0.00	0.00	0.00	0.00	3450 · Sales/Use Tax
183.49	0.00	0.00	0.00	0.00	3440 · Telecommunication Tax
3,265.50	0.00	0.00	3,265.50	0.00	3430 · Motor Fuel Tax Allotments
18.41	0.00	0.00	0.00	0.00	3420 · Personal Property Replace. Tax
5 728 83	0.00	0.00	0.00	0.00	3410 · Video Gaming Tax
					Ordinary Income/Expense Income
TOTAL	52 - Sewer	51 - Water	15 - MFT	14 - SS	
			The same of the sa		

# Village of Oreana Payroll Summary December 2019

19.28	25.34	63.54	6.88	13.77	Total Employer Taxes and Contributions
3.44 14.71 1.13 0.00	4.52 19.34 1.48 0.00	11.34 48.48 3.72 0.00	1.30 5.58 0.00 0.00	2.61 11.16 0.00 0.00	Medicare Company Social Security Company IL - Unemployment IMRF Co. Match
219.04	272.69	609.46	78.66	166.23	Net Pay
-18.15	-39.31	-172.54	-11.34	-13.77	Total Taxes Withheld
0.00	-15.45 0.00	-12.72 0.00	-4.46 0.00	0.00	IL - Withholding Medicare Employee Addl Tax
-3.44 -14.71	-4.52 -19.34	-11.34 -48.48	-1.30 -5.58	-2.61 -11.16	Medicare Employee Social Security Employee
0.00	0.00	-100.00	0.00	0.00	Taxes Withheld Federal Withholding
237.19	312.00	782.00	90.00	180.00	Adjusted Gross Pay
0.00	0.00	0.00	0.00	0.00	Total Deductions from Gross Pay
0.00	0.00	0.00	0.00 0.00	0.00 0.00	Deductions from Gross Pay IMRF-VAC IMRF Emp.
237.19	312.00	782.00	90.00	180.00	Total Gross Pay
0.00 0.00	0.00 312.00 0.00	0.00 0.00 782.00	0.00 0.00 0.00	0.00 0.00 0.00	Police - Hourly Street - Hourly Water - Hourly
0.00	0.00	0.00	0.00	0.00	Overtime (x1.5) hourly-Street Park - Hourly
237.19 0.00	0.00	0.00	0.00	0.00	Salary - Employee - ADM Overtime (x1.5) hourly-Police
0.00	0.00	0.00	90.00	180.00	Employee Wages, Taxes and Adjustments Gross Pay Salary - Elected
Fogerson, Ronald D	Damery, Konnor R	Coloni, Larry J	Bruns, Jason	Ballard, Julia F	

# Village of Oreana Payroll Summary December 2019

Employee Wages, Taxes and Adjustments Gross Pay Salary - Elected Salary - Employee - ADM Overtime (x1.5) hourly-Police Overtime (x1.5) hourly-Street Park - Hourly Police - Hourly Street - Hourly Water - Hourly Total Gross Pay IMRF-VAC IMRF Emp. Total Deductions from Gross Pay	Guntle, Dustin  180.00 0.00 0.00 0.00 0.00 0.00 0.00 0	Hiser, Loren G  180.00 0.00 0.00 0.00 0.00 0.00 0.00 0	Keathley, Aaron  600.00 0.00 0.00 0.00 0.00 0.00 0.00	on 0.000   0.0
1 1	0.00	0.00		0.00
	0.00	0.00		0.00
Social Security Employee IL - Withholding Medicare Employee Addl Tax	-11.16 -8.92 0.00	-11.16 -8.92 0.00		-37.20 -20.32 0.00
Total Taxes Withheld et Pay	-22.69 <b>157.31</b>	-22.69 157.31		-66.22 <b>533.78</b>
Employer Taxes and Contributions Medicare Company Social Security Company IL - Unemployment IMRF Co. Match	2.61 11.16 0.00 0.00	2.61 11.16 0.00 0.00		8.70 37.20 0.00
Total Employer Tayes and Contributions	42 77	0.00		

# Village of Oreana Payroll Summary December 2019

	Ward, Angela	Welch, Matthew	Welker, Austin G	Welker, Perry L	Wheeler, Gregory G
Employee Wages, Taxes and Adjustments Gross Pay					
Salary - Elected	180.00	180.00	0.00	0.00	0.00
Salary - Employee - ADM	0.00	0.00	0.00	0.00	0.00
Overtime (x1.5) hourly-Police	0.00	0.00	263.93	0.00	0.00
Overtime (x1.5) hourly-Street	0.00	0.00	263.93	0.00	0.00
Park - Hourly	0.00	0.00	1,101.24	0.00	0.00
Police - Hourly	0.00	0.00	610.65	0.00	1,343.48
Street - Hourly	0.00	0.00	1,204.74	0.00	0.00
Water - Hourly	0.00	0.00	560.97	80.00	0.00
Total Gross Pay	180.00	180.00	4,005.46	80.00	1,343.48
<b>Deductions from Gross Pay</b>					
IMRT-VAC	0.00	0.00	-200.27	0.00	0.00
IMRF Emp.	0.00	0.00	-180.25	0.00	0.00
Total Deductions from Gross Pay	0.00	0.00	-380.52	0.00	0.00
Adjusted Gross Pay	180.00	180.00	3,624.94	80.00	1,343.48
Taxes Withheld			45000		
rederal withholding	0.00	0.00	-458.00	0.00	-44.00
Nedicare Employee	-2.01	-2.01	-30.00	-1.10	-19.48
Social Security Employee	-11.16	-11.16	-248.33	4.96	-83.29
Medicare Employee Addl Tax	0.00	0.00	0.00	0.00	0.00
Total Taxes Withheld	-22.69	-13.77	-953.76	-10.08	-213.27
Net Pay	157.31	166.23	2,671.18	69.92	1,130.21
Employer Taxes and Contributions	2	200	F0 00	2	
Social Security Company	11 18	11 18	248 33	4 06	83.70
Il Illamateurity company			240.33	2.90	03.29
IL - Unemployment IMRF Co. Match	0.00	0.00	233.11	0.38	0.00
Total Employer Taxes and Contributions	13.77	13.77	539.52	6.50	102.77

<b>Total Employer Taxes and Contributions</b>	Employer Taxes and Contributions Medicare Company Social Security Company IL - Unemployment IMRF Co. Match	Net Pay	Total Taxes Withheld	Federal Withholding Medicare Employee Social Security Employee IL - Withholding Medicare Employee Addl Tax	Adjusted Gross Pay	Total Deductions from Gross Pay	Deductions from Gross Pay IMRF-VAC IMRF Emp.	Total Gross Pay	Employee Wages, Taxes and Adjustments Gross Pay Salary - Elected Salary - Employee - ADM Overtime (x1.5) hourly-Police Overtime (x1.5) hourly-Street Park - Hourly Police - Hourly Street - Hourly Water - Hourly	
992.20	141.34 604.40 13.35 233.11	7,545.42	-1,822.48	-668.00 -141.34 -604.40 -408.74 0.00	9,367.90	-380.52	-200.27 -180.25	9,748.42	1,590.00 1,474.02 263.93 263.93 1,101.24 1,954.13 1,516.74 1,584.43	