



**Board of Trustees
Revised Agenda
Regular Meeting
Tuesday, December 15, 2020
6:00PM**

Due to Covid-19 case increases in the area, some board members of the board, as well as the public, may choose to attend and participate in the meeting remotely. To participate remotely, call 312 626 6799. When prompted, enter meeting ID: 672 221 2599.

In addition to the above option to join the meeting by telephone, public comment can be submitted in advance by e-mail to mayor@oreanail.com or by dropping off written comments in the water bill slot at the Whitmore/Oreana community building. Public comments must be submitted by 5:00 PM on December 15, 2020.

Call to Order

Consent Agenda

- Approval of Treasurer's Report
- Approval of Minutes 11-17-2020 Meeting

Public Comment

Administrative Reports

- Mayor
- Police
- Public Works
- Attorney
- Engineer

Old Business

New Business

- Discussion of Water Tower Logo Designs

Adjournment



Meeting Minutes
For the November 17, 2020
Regular Meeting of the Village Board

The meeting was called to order at 6:00 p.m. by Mayor Aaron Keathley.

Roll Call

Trustee Ballard	Present Zoom	Trustee Ward	Present by Zoom
Trustee Bruns	Present	Trustee Welch	Present by Zoom
Trustee Hiser	Present	Trustee Guntle	Present
Mayor Keathley	Present	Attorney Weatherford	Present by Zoom
Clerk Kirby	Present	Treasurer Koszesza	Present by Zoom

Mayor Keathley declared a quorum present.

Consent Agenda:

A **motion** was made by Trustee Ballard, **seconded** by Trustee Ward to accept the Consent Agenda.

Bills: \$15,716.44

Income: \$ 103,329.19

Minutes from the October 20, 2020

A general discussion was held.

A roll call vote was taken.

Trustee Ballard	Yes by Zoom	Trustee Ward	Yes by Zoom
Trustee Bruns	Yes	Trustee Welch	Yes by Zoom
Trustee Hiser	Yes	Trustee Guntle	Yes

Mayor Keathley declared **Motion Carried.**

Administrative Reports:

Mayor - None

Clerk – None

Treasurer – None

Attorney – None

Engineer- None

Police – None

Public Comment: None

Old Business: None

New Business:

The **first** item on the Agenda is Approval of the purchase (Municipal Lease) of a new truck from Ridings Ford for the public works department.

A Motion was made by Trustee Ward seconded by Trustee Guntle of the Approval of the purchase (Municipal Lease) of a new truck from Ridings Ford for the public works department.

A general discussion was held. A roll call vote was taken.

Trustee Ballard	Yes by Zoom	Trustee Ward	Yes by Zoom
Trustee Bruns	Yes	Trustee Welch	Yes by Zoom
Trustee Hiser	Yes	Trustee Guntle	Yes

Mayor Keathley declared **Motion Carried.**

The **second** item on the Agenda is the Approval of quote with Becktech to replace landline phones with VOIP phones. Mayor Keathley stated that it would save us \$50.00 a month.

A Motion was made Trustee Bruns seconded by Trustee Welch to approve of quote with Becktech to replace landline phones with VOIP phones. Mayor Keathley stated that it would save us \$50.00 a month.

A general discussion was held. A roll call vote was taken.

Trustee Ballard	Yes by Zoom	Trustee Ward	Yes by Zoom
Trustee Bruns	Yes	Trustee Welch	Yes by Zoom
Trustee Hiser	Yes	Trustee Guntle	Yes

Mayor Keathley declared **Motion Carried.**

Mayor Keathley gave an update on the following items.

That December meeting would possibly be the same set up as the meeting from November 17, 2020 via Zoom.

Advanced Disposal was bought out by Waste Management.

Water Tower Update.

Walking Path cracks were filled.

Sidewalk Project

Security Cameras were installed.

Adjournment

A **motion** was made by Trustee Guntle to adjourn, **Seconded** by Bruns.

A voice vote was taken. Yes-6, No-0. Mayor Keathley declared the **motion** carried and the meeting adjourn.

Dated this day of November 17, 2020

Anne Kirby, Village Clerk

Approved:

Aaron Keathley, Mayor

Village of Oreana
Treasurer's Reports
December 15, 2020 Board Meeting

Nov 30, 20

ASSETS

Current Assets

Checking/Savings

01-1110 · Checking Acct	14,960.68
01-1150 · General	149,729.73
11-1150 · Audit MMDA	20,157.21
12-1150 · Insurance MMDA	9,572.55
13-1150 · IMRF MMDA	18,001.10
14-1150 · Social Security MMDA	13,991.77
15-1120 · MFT MMDA	104,024.80
16-1140 · Clearinghouse	1,000.10
50-1100 · Water/Sewer	
51-1130 · Surplus MM	15,855.44
51-1150 · Water	-70,634.18
52-1150 · Sewer	160,095.82

Total 50-1100 · Water/Sewer 105,317.08

51-1125 · Bond Int & Repayment 52,672.59

Total Checking/Savings 489,427.61

Other Current Assets

Certificates of Deposit

01-1153 · CD-General-8575	15,000.00
15-1151 · CD-MFT-7137	10,000.00
51-1152 · CD-Bond Reserve-10618	9,500.00
51-1153 · CD-Depreciation & Cont	8,000.00
51-1158 · CD-Surplus	9,000.00

Total Certificates of Deposit 51,500.00

Total Other Current Assets 51,500.00

Total Current Assets 540,927.61

Fixed Assets

Fixed Assets

01-1610 · Land.	136,697.17
01-1700 · Infrastructure	329,007.76
01-1709 · Accum Depr-Infrastructure	-179,585.47
01-1720 · Buildings	11,165.04
01-1729 · Accum Depr-Buildings	-11,165.04
01-1740 · Machinery & Equipmient	308,875.30
01-1749 · Accum Depr-Machinery & Eq...	-268,046.05
51-1505 · Land	18,420.00
51-1530 · Equipment	61,753.75

	<u>Nov 30, 20</u>
51-1535 · Accum Depr-Equipment	-61,753.75
51-1541 · Treatment Plant & Pump Stat...	1,630,893.42
51-1546 · Accum Depr.-Treat. Pint & P...	-933,968.13
52-1620 · Sewer System	4,134,103.00
52-1629 · Accum Depr-Sewer System	-661,456.48
Total Fixed Assets	<u>4,514,940.52</u>
Total Fixed Assets	4,514,940.52
Other Assets	
01-2012 · General - Due to/from INS Fund	-453.18
12-2000 · INS - Due to/from Gen Fund	453.18
01-2015 · General - Due to/from Water	32,070.02
51-2006 · Water - Due to/from General	-32,070.02
Total Other Assets	<u>0.00</u>
TOTAL ASSETS	<u><u>5,055,868.13</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2100 · Payroll Liabilities	
2110 · Fed/SS/Med Payable	2,064.26
2120 · State Withholding	390.34
2131 · IL Unemployment	33.46
2151 · IMRF Withholding	851.13
Total 2100 · Payroll Liabilities	<u>3,339.19</u>
2570 · Customer Deposit Liab	10,020.28
2600 · Water Bond Payable 2012	300,000.00
2610 · SDD Contract	3,046,829.75
2700 · Loan Payable - Ford Credit	11,810.12
2800 · Park Walking Path Note Paya...	35,000.00
Total Other Current Liabilities	<u>3,406,999.34</u>
Total Current Liabilities	<u>3,406,999.34</u>
Total Liabilities	3,406,999.34

	<u>Nov 30, 20</u>
Equity	
01-3000 · Fund Balance-General	442,350.60
11-3000 · Fund Balance-Audit	19,816.85
12-3000 · Fund balance INS	7,818.63
13-3000 · Fund balance - IMRF	15,549.19
14-3000 · Fund balance - S.S.	6,074.11
15-3000 · Fund balance - MFT	102,509.66
51-3900 · Retained Earnings Unres-Water	61,284.07
51-3950 · Retained Earnings Res-Water	317,755.73
52-3900 · Retained Earnings - Sewer	564,502.93
Net Income	111,207.02
	<hr/>
Total Equity	1,648,868.79
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TOTAL LIABILITIES & EQUITY	<u>5,055,868.13</u>

Village of Oreana
Profit & Loss by Class

November 2020

	Admin (01 - General)	Park (01 - General)	Police (01 - General)	Street (01 - General)	Total 01 - General	11 - Audit	12 - INS	13 - IMRF
Ordinary Income/Expense								
Income								
3110 · Property Tax Levies	1,321.22	0.00	291.22	153.27	1,765.71	318.32	853.18	143.26
3400 · Video Gaming Tax	1,642.06	0.00	0.00	0.00	1,642.06	0.00	0.00	0.00
3410 · State Income Tax	6,577.36	0.00	0.00	0.00	6,577.36	0.00	0.00	0.00
3430 · Motor Fuel Tax Allotments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3440 · Telecommunication Tax	155.74	0.00	0.00	0.00	155.74	0.00	0.00	0.00
3450 · Sales/Use Tax	5,986.72	0.00	0.00	0.00	5,986.72	0.00	0.00	0.00
3460 · Cannabis Use Tax	48.89	0.00	0.00	0.00	48.89	0.00	0.00	0.00
3490 · Franchise Income	622.89	0.00	0.00	0.00	622.89	0.00	0.00	0.00
3520 · Fines	0.00	0.00	236.00	0.00	236.00	0.00	0.00	0.00
3600 · Interest Income	59.75	0.00	0.00	0.00	59.75	2.46	1.13	2.22
3605 · Turn On Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3610 · Water/Sewer Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3620 · Penalty Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3700 · Miscellaneous Income	1,254.72	0.00	0.00	0.00	1,254.72	0.00	0.00	0.00
Total Income	17,669.35	0.00	527.22	153.27	18,349.84	320.78	854.31	145.48
Gross Profit	17,669.35	0.00	527.22	153.27	18,349.84	320.78	854.31	145.48
Expense								
4200 · Employees Salaries	1,280.12	766.83	3,332.27	766.83	6,146.05	0.00	0.00	0.00
4250 · Health Care Stipend	400.00	0.00	0.00	0.00	400.00	0.00	0.00	0.00
4300 · Elected Salaries	1,140.00	0.00	0.00	0.00	1,140.00	0.00	0.00	0.00
4510 · IMRF - Employers Portion	0.00	0.00	0.00	0.00	0.00	0.00	0.00	306.90
4520 · SS - Employers Portion	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4530 · Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	16.38	0.00
5290 · Maint Service	0.00	600.00	0.00	0.00	600.00	0.00	0.00	0.00
5310 · Audit	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5320 · Accounting Services	570.50	0.00	0.00	0.00	570.50	0.00	0.00	0.00
5325 · Engineering	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5330 · Attorney/Legal Fees	585.00	0.00	0.00	0.00	585.00	0.00	0.00	0.00
5490 · Other Professional Services	543.00	0.00	0.00	0.00	543.00	0.00	0.00	0.00
5510 · Postage	55.00	0.00	0.00	0.00	55.00	0.00	0.00	0.00
5520 · Telephone/Cell Phone	648.72	0.00	0.00	0.00	648.72	0.00	0.00	0.00
5560 · Dispatching	0.00	0.00	68.00	0.00	68.00	0.00	0.00	0.00
5610 · Membership Dues & Subscriptions	114.99	0.00	0.00	0.00	114.99	0.00	0.00	0.00
5710 · Utilities	878.77	0.00	0.00	439.94	1,318.71	0.00	0.00	0.00
5780 · Sewer Discharge Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5930 · Rentals	117.99	0.00	0.00	0.00	117.99	0.00	0.00	0.00
6110 · Maintenance Supplies	249.83	0.00	0.00	71.38	321.21	0.00	0.00	0.00
6120 · Maint Service - Building	0.00	248.06	0.00	0.00	248.06	0.00	0.00	0.00
6510 · Office Supplies	215.15	0.00	0.00	0.00	215.15	0.00	0.00	0.00
6520 · Operating Supplies	0.00	0.00	190.70	0.00	190.70	0.00	0.00	0.00
9300 · Misc. Expense	4.73	0.00	0.00	0.00	4.73	0.00	0.00	0.00
Total Expense	6,803.80	1,614.89	3,590.97	1,278.15	13,287.81	0.00	16.38	306.90
Net Ordinary Income	10,865.55	-1,614.89	-3,063.75	-1,124.88	5,062.03	320.78	837.93	-161.42
Net Income	10,865.55	-1,614.89	-3,063.75	-1,124.88	5,062.03	320.78	837.93	-161.42

Village of Oreana
Profit & Loss by Class

November 2020

	14 - SS	15 - MFT	51 - Water	52 - Sewer	Unclassified	TOTAL
Ordinary Income/Expense						
Income						
3110 · Property Tax Levies	413.87	0.00	0.00	0.00	0.00	3,494.34
3400 · Video Gaming Tax	0.00	0.00	0.00	0.00	0.00	1,642.06
3410 · State Income Tax	0.00	0.00	0.00	0.00	0.00	6,577.36
3430 · Motor Fuel Tax Allotments	0.00	2,766.87	0.00	0.00	0.00	2,766.87
3440 · Telecommunication Tax	0.00	0.00	0.00	0.00	0.00	155.74
3450 · Sales/Use Tax	0.00	0.00	0.00	0.00	0.00	5,986.72
3460 · Cannabis Use Tax	0.00	0.00	0.00	0.00	0.00	48.89
3490 · Franchise Income	0.00	0.00	0.00	0.00	0.00	622.89
3520 · Fines	0.00	0.00	0.00	0.00	0.00	236.00
3600 · Interest Income	1.76	42.58	34.49	0.00	0.00	144.39
3605 · Turn On Fee	0.00	0.00	25.00	0.00	0.00	25.00
3610 · Water/Sewer Revenues	0.00	0.00	16,053.05	18,674.16	0.00	34,727.21
3620 · Penalty Revenue	0.00	0.00	172.36	207.92	0.00	380.28
3700 · Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	1,254.72
Total Income	415.63	2,809.45	16,284.90	18,882.08	0.00	58,062.47
Gross Profit	415.63	2,809.45	16,284.90	18,882.08	0.00	58,062.47
Expense						
4200 · Employees Salaries	0.00	0.00	1,544.41	0.00	0.00	7,690.46
4250 · Health Care Stipend	0.00	0.00	0.00	0.00	0.00	400.00
4300 · Elected Salaries	0.00	0.00	0.00	0.00	0.00	1,140.00
4510 · IMRF - Employers Portion	0.00	0.00	0.00	0.00	0.00	306.90
4520 · SS - Employers Portion	706.13	0.00	0.00	0.00	0.00	706.13
4530 · Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	16.38
5290 · Maint Service	0.00	0.00	0.00	0.00	0.00	600.00
5310 · Audit	0.00	0.00	0.00	0.00	0.00	0.00
5320 · Accounting Services	0.00	0.00	0.00	0.00	0.00	570.50
5325 · Engineering	0.00	2,118.63	304.35	304.35	0.00	2,727.33
5330 · Attorney/Legal Fees	0.00	0.00	0.00	0.00	0.00	585.00
5490 · Other Professional Services	0.00	0.00	381.96	0.00	0.00	924.96
5510 · Postage	0.00	0.00	263.37	0.00	0.00	318.37
5520 · Telephone/Cell Phone	0.00	0.00	0.00	0.00	0.00	648.72
5560 · Dispatching	0.00	0.00	0.00	0.00	0.00	68.00
5610 · Membership Dues & Subscriptions	0.00	0.00	0.00	0.00	0.00	114.99
5710 · Utilities	0.00	0.00	3,996.74	0.00	0.00	5,315.45
5780 · Sewer Discharge Fees	0.00	0.00	0.00	2,818.65	0.00	2,818.65
5930 · Rentals	0.00	0.00	0.00	0.00	0.00	117.99
6110 · Maintenance Supplies	0.00	0.00	0.00	0.00	0.00	321.21
6120 · Maint Service - Building	0.00	0.00	0.00	0.00	0.00	248.06
6510 · Office Supplies	0.00	0.00	0.00	0.00	0.00	215.15
6520 · Operating Supplies	0.00	0.00	0.00	0.00	0.00	190.70
9300 · Misc. Expense	0.00	0.00	0.00	0.00	0.00	4.73
Total Expense	706.13	2,118.63	6,490.83	3,123.00	0.00	26,049.68
Net Ordinary Income	-290.50	690.82	9,794.07	15,759.08	0.00	32,012.79
Net Income	-290.50	690.82	9,794.07	15,759.08	0.00	32,012.79

Village of Oreana
Payroll Summary

November 2020

	Ballard, Julia F	Bruns, Jason	Coloni, Larry J	Fogerson, Ronald...	Guntle, Dustin	Hiser, Loren G
Employee Wages, Taxes and Adjustm...						
Gross Pay						
Salary - Elected	90.00	90.00	0.00	0.00	90.00	90.00
Salary - Employee - ADM	0.00	0.00	0.00	245.49	0.00	0.00
Health Coverage Stipend	0.00	0.00	0.00	0.00	0.00	0.00
Overtime (x1.5) hourly-Police	0.00	0.00	0.00	0.00	0.00	0.00
Park - Hourly	0.00	0.00	0.00	0.00	0.00	0.00
Police - Hourly	0.00	0.00	0.00	0.00	0.00	0.00
Street - Hourly	0.00	0.00	0.00	0.00	0.00	0.00
Water - Hourly	0.00	0.00	985.32	0.00	0.00	0.00
Total Gross Pay	90.00	90.00	985.32	245.49	90.00	90.00
Deductions from Gross Pay						
IMRF-VAC	0.00	0.00	0.00	0.00	0.00	0.00
IMRF Emp.	0.00	0.00	0.00	0.00	0.00	0.00
Total Deductions from Gross Pay	0.00	0.00	0.00	0.00	0.00	0.00
Adjusted Gross Pay	90.00	90.00	985.32	245.49	90.00	90.00
Taxes Withheld						
Federal Withholding	0.00	0.00	-100.00	0.00	0.00	0.00
Medicare Employee	-1.30	-1.30	-14.28	-3.56	-1.31	-1.30
Social Security Employee	-5.58	-5.58	-61.09	-15.22	-5.58	-5.58
IL - Withholding	0.00	-4.46	-22.22	0.00	-4.46	-4.46
Medicare Employee Addl Tax	0.00	0.00	0.00	0.00	0.00	0.00
Total Taxes Withheld	-6.88	-11.34	-197.59	-18.78	-11.35	-11.34
Additions to Net Pay						
Reimbursement	0.00	0.00	73.37	0.00	0.00	0.00
Total Additions to Net Pay	0.00	0.00	73.37	0.00	0.00	0.00
Net Pay	83.12	78.66	861.10	226.71	78.65	78.66
Employer Taxes and Contributions						
Medicare Company	1.30	1.30	14.28	3.56	1.31	1.30
Social Security Company	5.58	5.58	61.09	15.22	5.58	5.58
IL - Unemployment	0.00	0.00	6.16	1.53	0.00	0.00
IMRF Co. Match	0.00	0.00	0.00	0.00	0.00	0.00
Total Employer Taxes and Contributions	6.88	6.88	81.53	20.31	6.89	6.88

Village of Oreana
Payroll Summary

November 2020

	Keathley, Aaron	Kirby, Anne	Koszesza, Sherry L	Ward, Angela	Welch, Matthew	Welker, Austin G
Employee Wages, Taxes and Adjustm...						
Gross Pay						
Salary - Elected	600.00	0.00	0.00	90.00	90.00	0.00
Salary - Employee - ADM	0.00	267.81	1,012.31	0.00	0.00	0.00
Health Coverage Stipend	0.00	0.00	0.00	0.00	0.00	400.00
Overtime (x1.5) hourly-Police	0.00	0.00	0.00	0.00	0.00	276.00
Park - Hourly	0.00	0.00	0.00	0.00	0.00	766.83
Police - Hourly	0.00	0.00	0.00	0.00	0.00	1,552.50
Street - Hourly	0.00	0.00	0.00	0.00	0.00	766.83
Water - Hourly	0.00	111.41	0.00	0.00	0.00	447.68
Total Gross Pay	600.00	379.22	1,012.31	90.00	90.00	4,209.84
Deductions from Gross Pay						
IMRF-VAC	0.00	0.00	0.00	0.00	0.00	-336.79
IMRF Emp.	0.00	0.00	0.00	0.00	0.00	-189.44
Total Deductions from Gross Pay	0.00	0.00	0.00	0.00	0.00	-526.23
Adjusted Gross Pay	600.00	379.22	1,012.31	90.00	90.00	3,683.61
Taxes Withheld						
Federal Withholding	0.00	0.00	-70.00	0.00	0.00	-498.00
Medicare Employee	-8.70	-5.50	-14.68	-1.31	-1.30	-61.05
Social Security Employee	-37.20	-23.52	-62.76	-5.58	-5.58	-261.01
IL - Withholding	-20.11	-18.77	-50.11	-4.46	0.00	-199.01
Medicare Employee Addl Tax	0.00	0.00	0.00	0.00	0.00	0.00
Total Taxes Withheld	-66.01	-47.79	-197.55	-11.35	-6.88	-1,019.07
Additions to Net Pay						
Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00
Total Additions to Net Pay	0.00	0.00	0.00	0.00	0.00	0.00
Net Pay	533.99	331.43	814.76	78.65	83.12	2,664.54
Employer Taxes and Contributions						
Medicare Company	8.70	5.50	14.68	1.31	1.30	61.05
Social Security Company	37.20	23.52	62.76	5.58	5.58	261.01
IL - Unemployment	0.00	2.37	6.32	0.00	0.00	0.00
IMRF Co. Match	0.00	0.00	0.00	0.00	0.00	306.90
Total Employer Taxes and Contributions	45.90	31.39	83.76	6.89	6.88	628.96

Village of Oreana
Payroll Summary

November 2020

	Wheeler, Gregory G	TOTAL
Employee Wages, Taxes and Adjustm...		
Gross Pay		
Salary - Elected	0.00	1,140.00
Salary - Employee - ADM	0.00	1,525.61
Health Coverage Stipend	0.00	400.00
Overtime (x1.5) hourly-Police	0.00	276.00
Park - Hourly	0.00	766.83
Police - Hourly	1,258.28	2,810.78
Street - Hourly	0.00	766.83
Water - Hourly	0.00	1,544.41
Total Gross Pay	1,258.28	9,230.46
Deductions from Gross Pay		
IMRF-VAC	0.00	-336.79
IMRF Emp.	0.00	-189.44
Total Deductions from Gross Pay	0.00	-526.23
Adjusted Gross Pay	1,258.28	8,704.23
Taxes Withheld		
Federal Withholding	-34.00	-702.00
Medicare Employee	-18.25	-133.84
Social Security Employee	-78.01	-572.29
IL - Withholding	-62.28	-390.34
Medicare Employee Addl Tax	0.00	0.00
Total Taxes Withheld	-192.54	-1,798.47
Additions to Net Pay		
Reimbursement	0.00	73.37
Total Additions to Net Pay	0.00	73.37
Net Pay	1,065.74	6,979.13
Employer Taxes and Contributions		
Medicare Company	18.25	133.84
Social Security Company	78.01	572.29
IL - Unemployment	0.00	16.38
IMRF Co. Match	0.00	306.90
Total Employer Taxes and Contributions	96.26	1,029.41