



Meeting Agenda

Meeting Date and Time: March 22nd @ 6:00 PM

Meeting Location: 407 S. View St, Oreana, IL

Call to Order

Role Call

Public Comment

Consent Agenda

- Approval of Treasurer's Report for February 2022
- Minutes from February 15th, 2022 meeting and Special Meeting on March 7th
- Bills for March 2022
- Pay Request #7, Maguire Iron, \$24,975.00

Committee Reports

Old Business

New Business

- Approval to proceed with water main replacement (phase 2) contract
- Approval of a Resolution for Maintenance Under the Illinois Highway Code (2022 MFT Program)
- Approval of Cash Rent Farm Lease
- Approval of late fee forgiveness for closed water accounts
- Approval of Ordinance 2022-03-22-1, Amending the Village Ordinance for Waste Hauling
- Approval to advertise for the acceptance of applications for an exclusive Waste Hauling License
- Approval of a request from Small Town Living

Adjournment



Board of Trustees Agenda
 Regular Meeting of the Village Board
 Tuesday, February 15, 2022
 6:00PM

The meeting was called to order at 6:00 p.m. by Mayor Aaron Keathley.

Roll Call

Trustee White	Present	Trustee Ward	Present
Trustee Creamer	Present	Trustee Runyen	Present
Trustee Hiser	Present	Trustee Guntle	Present
Mayor Keathley	Present	Attorney Weatherford	Present
Clerk Kirby	Present	Treasurer Koszesza	Present

Mayor Keathley declared a quorum present.

Consent Agenda:

A **motion** was made by Trustee Runyen , **seconded** by Trustee Ward to accept the Consent Agenda.

Bill: \$27,526.09

Income: \$70,851.03

Pay Request #6 for Maguire Iron in the amount of \$115,267.50

Expenses: \$ 112,518.56

Minutes from the February 15, 2022

A general discussion was held.

A roll call vote was taken.

Trustee White	Yes	Trustee Ward	Yes
Trustee Creamer	Yes	Trustee Runyen	Yes
Trustee Hiser	Yes	Trustee Guntle	Yes

Mayor Keathley declared **Motion Carried.**

Committee Reports:

Public Comment: None

Old Business: None

New Business:

The **first** item on the agenda is Approval of change order #3 for Maguire Iron.

A **motion** was made by Trustee Guntle **seconded** by Trustee Ward for change order #3 for Maguire Iron.

A general discussion was held.

A roll call vote was taken.

Trustee White	Yes	Trustee Ward	Yes
Trustee Creamer	Yes	Trustee Runyen	Yes
Trustee Hiser	Yes	Trustee Guntle	Yes

Mayor Keathley declared **Motion Carried**

The **second** item on the agenda is the Approval to proceed with water main replacement (phase 2) contract.

A **motion** was made by Trustee Hiser **seconded** by Trustee Ward for Approval to proceed with water main replacement (phase 2) contract.

A general discussion was held.

A roll call vote was taken.

Trustee White	Yes	Trustee Ward	Yes
Trustee Creamer	Yes	Trustee Runyen	Yes
Trustee Hiser	Yes	Trustee Guntle	Yes

Mayor Keathley declared **Motion Carried**

The **last** on the agenda Approval of farm lease for 2022.

Major Keathley discussed with the board about price increase.

General Discussion was made.

No action taken at this time.

Adjournment

A **motion** was made by Trustee Ward to adjourn, **Seconded** by Creamer .

A voice vote was taken. Yes-6, No-0. Mayor Keathley declared the **motion** carried and the meeting adjourn.

Dated this day of March 22, 2022

Anne Kirby, Village Clerk

Approved:

Aaron Keathley, Mayor



Meeting Minutes
 SPECIAL Meeting of the Village Board
 March 7, 2022
 6:15 PM

The meeting was called to order at 6:00 p.m. by Mayor Aaron Keathley.

Roll Call

Trustee White	Present	Trustee Ward	Present
Trustee Creamer	Present	Trustee Runyen	Present
Trustee Hiser	Present	Trustee Guntle	Present
Mayor Keathley	Present	Attorney Weatherford	Absent
Clerk Kirby	Present	Treasurer Koszesza	Absent

Mayor Keathley declared a quorum present.

Public Comment: None

Old Business: None

New Business:

Mayor Keathley discussed with the board that a selection and Approval of final design for water tower paint job.

A motion was made by Trustee Guntle Seconded by Trustee Ward to move forward with final design of the new water tower paint job.

A general discussion was held.

A roll call vote was taken.

Trustee White	Yes	Trustee Ward	Yes
Trustee Creamer	No	Trustee Runyen	Yes
Trustee Hiser	No	Trustee Guntle	Yes

Mayor Keathley declared **Motion Carried.**

Trustee Ward made a motion, seconded by Trustee Creamer to adjourn. A voice vote was taken. Yes-6, No-0. Mayor Keathley declared the **motion** carried and the meeting adjourn.

Dated February 7, 2022

Anne Kirby, Village Clerk

Approved:

Aaron Keathley, Mayor



Village of Oreana

Aaron Keathley, Mayor

407 S View St

PO Box 37

Oreana, IL 62554

(217) 468-2476

The following people are former residents that move out without paying their final water bill. The bills have been accumulating late fees since the accounts were closed. Would you like me to:

- 1) Leave the accounts as they are and continue accumulating late fees
- 2) Stop the late fees now and leave the balances as they are
- 3) Forgive all the late fees and just leave on the account the balance as of the final date

Name	Current Amount Due	Amount Due at Final	Total Late Fees
Lebon, Trent	\$1453.29	\$100.77	\$1352.52
Stephenson, Joshua	\$1230.16	\$243.38	\$986.78
Washburn, Kyle	\$330.33	\$169.51	\$160.82

For future reference, how would you like to handle residents that leave without paying their last bill?

Respectfully,

Sherry Koszesza
Treasurer

Village of Oreana
Treasurer's Reports
March 22, 2022 Board Meeting

	<u>Feb 28, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
01-1110 · Checking Acct	6,850.75
01-1150 · General	411,044.74
11-1150 · Audit MMDA	20,588.89
12-1150 · Insurance MMDA	12,802.09
13-1150 · IMRF MMDA	18,440.74
14-1150 · Social Security MMDA	16,262.06
15-1120 · MFT MMDA	137,920.14
16-1140 · Clearinghouse	1,000.06
50-1100 · Water/Sewer	
51-1130 · Surplus MM	15,855.44
51-1150 · Water	90,800.04
52-1150 · Sewer	138,350.04
50-1100 · Water/Sewer - Other	-2,691.19
Total 50-1100 · Water/Sewer	<u>242,314.33</u>
51-1125 · Bond Int & Repayment	37,449.80
Total Checking/Savings	<u>904,673.60</u>
Other Current Assets	
Certificates of Deposit	
01-1153 · CD-General-8575	15,000.00
15-1151 · CD-MFT-7137	10,000.00
51-1152 · CD-Bond Reserve-10618	9,500.00
51-1153 · CD-Depreciation & Cont	8,000.00
51-1158 · CD-Surplus	9,000.00
Total Certificates of Deposit	<u>51,500.00</u>
Total Other Current Assets	<u>51,500.00</u>
Total Current Assets	<u>956,173.60</u>

	<u>Feb 28, 22</u>
Fixed Assets	
Fixed Assets	
01-1610 · Land.	136,697.17
01-1700 · Infrastructure	329,007.76
01-1709 · Accum Depr-Infrastructure	-196,035.86
01-1720 · Buildings	17,810.04
01-1729 · Accum Depr-Buildings	-11,552.67
01-1740 · Machinery & Equipmient	361,513.09
01-1749 · Accum Depr-Machinery & Eq...	-285,273.60
51-1505 · Land	18,420.00
51-1530 · Equipment	59,003.75
51-1535 · Accum Depr-Equipment	-59,003.75
51-1541 · Treatment Plant & Pump Stat...	1,703,529.51
51-1546 · Accum Depr.-Treat. Plnt & Pu...	-961,807.96
52-1620 · Sewer System	4,134,103.00
52-1629 · Accum Depr-Sewer System	-744,138.54
Total Fixed Assets	<u>4,502,271.94</u>
Total Fixed Assets	4,502,271.94
Other Assets	
15-2000 · MFT - Due to/from General	7,652.72
01-2000 · General - Dueto/from MFT	-7,652.72
Total Other Assets	<u>0.00</u>
TOTAL ASSETS	<u><u>5,458,445.54</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable-General	-47.85
Total Accounts Payable	<u>-47.85</u>
Other Current Liabilities	
2100 · Payroll Liabilities	
2110 · Fed/SS/Med Payable	4,717.06
2120 · State Withholding	480.92
2131 · IL Unemployment	119.70
2151 · IMRF Withholding	879.62
Total 2100 · Payroll Liabilities	<u>6,197.30</u>

Village of Oreana
Balance Sheet
As of February 28, 2022

	<u>Feb 28, 22</u>
2570 · Customer Deposit Liab	11,766.64
2600 · Water Bond Payable 2012	280,000.00
2610 · SDD Contract	2,909,026.33
2700 · Loan Payable - Ford Credit	0.02
2800 · Park Walking Path Note Payable	20,293.37
2900 · Lease Payable 2021 F350	30,705.95
2950 · Lease Payable John Deere	2,988.06
Total Other Current Liabilities	<u>3,260,977.67</u>
Total Current Liabilities	<u>3,260,929.82</u>
Total Liabilities	3,260,929.82
Equity	
01-3000 · Fund Balance-General	510,889.62
11-3000 · Fund Balance-Audit	20,229.07
12-3000 · Fund balance INS	10,028.48
13-3000 · Fund balance - IMRF	16,655.70
14-3000 · Fund balance - S.S.	10,579.23
15-3000 · Fund balance - MFT	141,146.86
51-3900 · Retained Earnings Unres-Water	132,413.31
51-3950 · Retained Earnings Res-Water	317,755.73
52-3900 · Retained Earnings - Sewer	637,023.45
Net Income	400,794.27
Total Equity	<u>2,197,515.72</u>
TOTAL LIABILITIES & EQUITY	<u><u>5,458,445.54</u></u>

Village of Oriskany
Profit & Loss by Class

February 2022

1:27 PM
03/10/22

Cash Basis

	Admin (01 - General)	Park (01 - General)	Police (01 - General)	Street (01 - General)	Total 01 - General	11 - Audit	12 - INS	13 - IMRF	14 - SS	15 - MPY	51 - Water	52 - Sewer	TOTAL
Ordinary Income/Expense													
Income													
3400 - Video Gaming Tax	2,315.77	0.00	0.00	0.00	2,315.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,315.77
3410 - State Income Tax	15,137.46	0.00	0.00	0.00	15,137.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,137.46
3430 - Motor Fuel Tax Allowance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,976.49	0.00	0.00	2,976.49
3440 - Telecommunication Tax	107.83	0.00	0.00	0.00	107.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	107.83
3460 - Sales/Use Tax	7,939.02	0.00	0.00	0.00	7,939.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,939.02
3480 - Cannabis Use Tax	123.76	0.00	0.00	0.00	123.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	123.76
3490 - Franchise Income	425.76	0.00	0.00	0.00	425.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	425.76
3520 - Fines	102.80	0.00	0.00	0.00	102.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	102.80
3600 - Interest Income	136.03	0.00	0.00	0.00	136.03	1.42	0.00	0.00	0.00	52.03	106.03	0.00	302.34
3605 - Turn On Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.09	25.00	0.00	25.00
3610 - Water/Sewer Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17,322.54	17,322.54	0.00	33,971.38
3620 - Penalty Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	220.97	189.85	0.00	418.85
3700 - Misc Income	0.00	0.00	727.18	0.00	727.18	0.00	0.00	0.00	0.00	0.00	22.50	0.00	749.68
3800 - IEPA Loan Forgiveness	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,920.87
Total Income	28,291.53	0.00	727.18	0.00	27,018.71	1.58	0.99	1.42	1.27	3,026.62	117,843.81	17,520.62	165,416.91
Gross Profit	28,291.53	0.00	727.18	0.00	27,018.71	1.58	0.99	1.42	1.27	3,026.62	117,843.81	17,520.62	165,416.91
Expense													
4200 - Employees Salaries	1,324.92	1,106.36	1,907.93	3,039.17	7,440.43	0.00	0.00	0.00	0.00	0.00	1,894.46	0.00	9,044.89
4300 - Health Care Spend	400.00	0.00	0.00	0.00	400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00
4300 - Elected Salaries	1,590.00	0.00	0.00	0.00	1,590.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,590.00
4510 - IMRF - Employee Portion	0.00	0.00	0.00	0.00	0.00	0.00	0.00	234.35	0.00	0.00	0.00	0.00	234.35
4520 - SS - Employee Portion	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	844.17	0.00	0.00	0.00	844.17
4530 - Unemployment Insurance	209.02	0.00	0.00	0.00	209.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	209.02
5120 - Accounting Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5120 - Engineering	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5320 - Attorney/Legal Fees	481.25	0.00	0.00	0.00	481.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	481.25
5490 - Other Professional Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5510 - Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5520 - Telephone/Cell Phone	378.91	0.00	0.00	0.00	378.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	378.91
5600 - Diagnostics	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5610 - Membership Dues & Subscriptions	461.45	0.00	0.00	0.00	461.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	461.45
5710 - Utilities	274.46	0.00	0.00	0.00	274.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	274.46
5750 - Sewer Discharge Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5930 - Rentals	120.87	0.00	0.00	0.00	120.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	120.87
6120 - Maint Supplies - Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6130 - Maint Service - Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6510 - Office Supplies	287.73	0.00	0.00	0.00	287.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	287.73
8550 - Automotive Fuel/Oil	0.00	0.00	100.80	158.74	259.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	259.54
8600 - Capital Outlay - Utility	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
9100 - Misc. Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense	5,926.43	1,186.36	2,076.78	4,444.40	13,317.87	0.00	0.00	234.35	844.17	3,026.62	142,216.69	2,829.84	159,395.29
Net Ordinary Income	20,663.10	-1,186.36	-1,349.60	-4,444.40	13,700.74	1.58	-07.50	-232.93	-942.90	0.00	-24,382.87	14,890.88	6,111.62
Net Income	20,663.10	-1,186.36	-1,349.60	-4,444.40	13,700.74	1.58	-07.50	-232.93	-942.90	3,026.62	-24,382.87	14,890.88	6,111.62

Village of Oreana
Payroll Summary
February 2022

Employee Wages, Taxes and Adjustments	Coloni, Larry J	Creamer, Lori J	Guntle, Dustin	Hiser, Loren G	Keathley, Aaron	Kirby, Anne
Gross Pay						
Salary - Elected	0.00	180.00	90.00	180.00	600.00	0.00
Salary - Employee - ADM	0.00	0.00	0.00	0.00	0.00	277.18
Health Coverage Stipend	0.00	0.00	0.00	0.00	0.00	0.00
Overtime (x1.5) hourly-Street	0.00	0.00	0.00	0.00	0.00	0.00
Park - Hourly	0.00	0.00	0.00	0.00	0.00	0.00
Police - Hourly	0.00	0.00	0.00	0.00	0.00	0.00
Street - Hourly	0.00	0.00	0.00	0.00	0.00	0.00
Water - Hourly	668.61	0.00	0.00	0.00	0.00	110.88
Total Gross Pay	668.61	180.00	90.00	180.00	600.00	388.06
Deductions from Gross Pay						
IMRF-VAC	0.00	0.00	0.00	0.00	0.00	0.00
IMRF Emp.	0.00	0.00	0.00	0.00	0.00	0.00
Total Deductions from Gross Pay	0.00	0.00	0.00	0.00	0.00	0.00
Adjusted Gross Pay	668.61	180.00	90.00	180.00	600.00	388.06
Taxes Withheld						
Federal Withholding	-100.00	0.00	0.00	0.00	0.00	0.00
Medicare Employee	-9.69	-2.61	-1.30	-2.61	-8.70	-5.63
Social Security Employee	-41.46	-11.16	-5.58	-11.16	-37.20	-24.06
IL - Withholding	-7.05	-8.91	-4.46	-8.91	-19.70	-19.21
Medicare Employee Addl Tax	0.00	0.00	0.00	0.00	0.00	0.00
Total Taxes Withheld	-158.20	-22.68	-11.34	-22.68	-65.60	-48.90
Additions to Net Pay						
Reimbursement	11.73	0.00	0.00	0.00	0.00	0.00
Total Additions to Net Pay	11.73	0.00	0.00	0.00	0.00	0.00
Net Pay	522.14	157.32	78.66	157.32	534.40	339.16
Employer Taxes and Contributions						
Medicare Company	9.69	2.61	1.30	2.61	8.70	5.63
Social Security Company	41.46	11.16	5.58	11.16	37.20	24.06
IL - Unemployment	4.85	0.00	0.00	0.00	0.00	2.81
IMRF Co. Match	0.00	0.00	0.00	0.00	0.00	0.00
Total Employer Taxes and Contributions	56.00	13.77	6.88	13.77	45.90	32.50

Village of Oreana
Payroll Summary
February 2022

Employee Wages, Taxes and Adjustments	Koszesza, Sherry L.	Rice, Dorina M.	Ruinyer, Judith D.	Tertocho, Thomas A.	Ward, Angela	Welker, Austin G.
Gross Pay						
Salary - Elected	0.00	0.00	180.00	0.00	180.00	0.00
Salary - Employee - ADM	1,047.74	245.49	0.00	0.00	0.00	0.00
Health Coverage Stipend	0.00	0.00	0.00	0.00	0.00	400.00
Overtime (x1.5) hourly-Street	0.00	0.00	0.00	0.00	0.00	1,064.32
Park - Hourly	0.00	0.00	0.00	0.00	0.00	1,168.36
Police - Hourly	0.00	0.00	0.00	189.75	0.00	184.00
Street - Hourly	0.00	0.00	0.00	0.00	0.00	1,622.85
Water - Hourly	0.00	0.00	0.00	0.00	0.00	578.64
Total Gross Pay	1,047.74	245.49	180.00	189.75	180.00	5,018.17
Deductions from Gross Pay						
IMRF-VAC	0.00	0.00	0.00	0.00	0.00	-401.46
IMRF Emp.	0.00	0.00	0.00	0.00	0.00	-225.81
Total Deductions from Gross Pay	0.00	0.00	0.00	0.00	0.00	-627.27
Adjusted Gross Pay	1,047.74	245.49	180.00	189.75	180.00	4,390.90
Taxes Withheld						
Federal Withholding	-69.00	0.00	0.00	0.00	0.00	-643.00
Medicare Employee	-15.19	-3.56	-2.61	-2.75	-2.91	-72.77
Social Security Employee	-64.96	-15.22	-11.16	-11.76	-11.16	-311.12
IL - Withholding	-61.86	-12.15	0.00	-0.22	-8.91	-237.22
Medicare Employee Addl Tax	0.00	0.00	0.00	0.00	0.00	0.00
Total Taxes Withheld	-201.01	-30.93	-13.77	-14.73	-22.68	-1,264.11
Additions to Net Pay						
Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00
Total Additions to Net Pay	0.00	0.00	0.00	0.00	0.00	0.00
Net Pay	846.73	214.56	186.23	175.02	157.32	3,126.79
Employer Taxes and Contributions						
Medicare Company	15.19	3.56	2.61	2.75	2.61	72.77
Social Security Company	64.96	15.22	11.16	11.76	11.16	311.12
IL - Unemployment	7.59	1.78	0.00	1.38	0.00	36.38
IMRF Co. Match	0.00	0.00	0.00	0.00	0.00	234.35
Total Employer Taxes and Contributions	87.74	20.56	13.77	15.89	13.77	654.62

Village of Oreana
Payroll Summary
 February 2022

1:28 PM
 03/15/22

Employee Wages, Taxes and Adjustments Gross Pay	Welker, Perry L	Wheeler, Gregory G	White, Chelsey L	TOTAL
Salary - Elected	0.00	0.00	180.00	1,590.00
Salary - Employee - ADM	0.00	0.00	0.00	1,570.41
Health Coverage Stipend	0.00	0.00	0.00	400.00
Overtime (x1.5) hourly-Street	0.00	0.00	0.00	1,064.32
Park - Hourly	0.00	0.00	0.00	1,168.36
Police - Hourly	0.00	1,288.74	0.00	1,662.49
Street - Hourly	352.00	0.00	0.00	1,974.85
Water - Hourly	246.33	0.00	0.00	1,604.46
Total Gross Pay	598.33	1,288.74	180.00	11,034.89
Deductions from Gross Pay				
IMRF-VAC	0.00	0.00	0.00	-401.46
IMRF Emp.	0.00	0.00	0.00	-225.81
Total Deductions from Gross Pay	0.00	0.00	0.00	-627.27
Adjusted Gross Pay	598.33	1,288.74	180.00	10,407.62
Taxes Withheld				
Federal Withholding	0.00	-29.00	0.00	-841.00
Medicare Employee	-8.68	-18.69	-2.61	-160.01
Social Security Employee	-37.10	-79.90	-11.16	-694.16
IL - Withholding	-29.62	-63.79	-8.91	-480.92
Medicare Employee Addl Tax	0.00	0.00	0.00	0.00
Total Taxes Withheld	-75.40	-191.38	-22.68	-2,168.09
Additions to Net Pay				
Reimbursement	0.00	0.00	0.00	11.73
Total Additions to Net Pay	0.00	0.00	0.00	11.73
Net Pay	522.93	1,097.36	157.32	8,253.26
Employer Taxes and Contributions				
Medicare Company	8.68	18.69	2.61	160.01
Social Security Company	37.10	79.90	11.16	684.16
IL - Unemployment	4.34	9.35	0.00	68.48
IMRF Co. Match	0.00	0.00	0.00	234.35
Total Employer Taxes and Contributions	50.12	107.94	13.77	1,147.00

APPLICATION AND CERTIFICATION FOR PAYMENT

TO OWNER:
Village of Oreana
407 South View Street
Oreana, IL 62554

APPLICATION NO: 7
PERIOD TO: 2/28/2022
PROJECT NOS: 6921
CONTRACT DATE: 5/18/2021

PROJECT:
New 150,000 Gallon Elevated Water Storage Tank

FROM CONTRACTOR:
Maguire Iron
PO Box 1446
Sioux Falls, SD 57101

VIA ENGINEER:
Chastain & Associates LLC
5 North County Club Road
Decatur, IL 62521

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

- 1. ORIGINAL CONTRACT SUM \$ 1,263,000.00
- 2. Net change by Change Orders \$ 14,500.00
- 3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 1,277,500.00
- 4. TOTAL COMPLETED & STORED TO DATE \$ 1,027,580.00

CONTRACTOR: **MAGUIRE IRON, INC.**

By: 

Date: 02/28/2022

5. RETAINAGE:

- a. 10% of Work Completed (Columns D + E on Continuation Sheet) \$ 102,758.00
- b. _____ % of Stored Material (Column F on Continuation Sheet) \$ _____

Total Retainage (Line 5a + 5b) \$ 102,758.00
(Total in Column I on Continuation Sheet)

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ _____
(Attached explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT \$ 899,847.00
(Line 6 from prior Certificate)

ENGINEER:

By: _____ Date: _____

8. CURRENT PAYMENT DUE \$ **24,975.00**

9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 352,678.00
(Line 3 less Line 6)

OWNER'S APPROVAL:

By: _____ Date: _____

**THIRD AMENDMENT TO
AGREEMENT FOR ENGINEERING
PLANNING, DESIGN and CONSTRUCTION SERVICES
FOR THE
VILLAGE OF OREANA**

WATER STORAGE AND DISTRIBUTION IMPROVEMENTS

THIS AMENDMENT TO THE AGREEMENT, made and entered into this ____ day of _____, 2022, by and between the **VILLAGE OF OREANA, ILLINOIS**, hereinafter referred to as the “**VILLAGE**” and **CHASTAIN & ASSOCIATES LLC**, 5 N. Country Club Road, Decatur, Illinois 62521, hereinafter referred to as the “**ENGINEER**”, amends the Agreement for Engineering Services dated July 17, 2018, and amended on September 18, 2018, and May 21, 2019, by adding professional engineering services in connection with the preparation of planning documents, plans, specifications, construction observation and project management relating to the improvements hereinafter referred to as the “**PROJECT**”.

This **AMENDMENT** adds a second loan application and a separate bid package for the Phase 2 Water Main Replacement work to the previously amended **PROJECT** scope of engineering work. Said **PROJECT** includes the project planning, two (2) EPA loan applications, Project Plan, design, bidding and management of the phased construction project and loan requirements. The scope of proposed planning, design and construction includes replacement of the existing 50,000-gallon water tower with a new 150,000-gallon water tower and replacement of undersized water mains at various locations in town with new mains.

Funding for this project is expected to be through Illinois EPA’s Public Water Supply Loan Program (PWSLP).

THEREFORE, in consideration of these premises and of the mutual covenants herein set forth,

THE ENGINEER AGREES:

1. Project Planning - *This item is complete.*

- a. Prepare the Project Plan as detailed in the EPA’s Public Water Supply Loan Program (PWSLP), items No. 1 through No. 16 of the Project Plan Submittal Checklist, WPC 756 9/2017.
- b. Evaluate the costs and benefits of constructing a new water tower, rehabilitating the existing water tower, or utilizing the combination of a new water tower and the old water tower. Final determination of the recommended improvements will be made based on the engineering evaluation, siting requirements and **VILLAGE** input.
- c. Evaluate the existing water distribution system to identify recommended improvements to remedy issues with undersized mains, dead end loops, and sections of existing mains prone to leaks and breaks. Prepare a recommendation of lines to be replaced based on financial benefit and input from the **VILLAGE**.

- d. Meet with the **VILLAGE** two times to present preliminary recommendations and receive input from the **VILLAGE** regarding the Project Planning for the water towers and water main replacement.
- e. Assist the **VILLAGE** in preparing the PWSLP Loan Application forms, certifications, budgets and time frame, PWS 297 Rev. 8/30/2017.
- f. Retain qualified consultants to survey and photograph the existing water tower and prepare an historic engineering documentation package in accordance with Historic American Engineering Record (HAER) standards to add the structure to the National Register of Historic Places as required by the State Historic Preservation Office.

2. **Design** – Furnish Design Services generally comprised of the following:

- a. Make such detailed surveys as are necessary to complete detailed construction plans for the project described in the approved Project Plan report.
- b. Review water system records, existing and potential future water customers, and water system hydraulics as they pertain to the water main replacement and tower placement. Determine the necessary water main size to meet the system needs. The new water main will be a minimum of 6” diameter to provide fire protection to the affected area. *This item is complete.*
- c. Prepare two separate contract bid packages with construction drawings and specifications. One (1) bid package for the Phase 1 Water Tower and one (1) bid package for Phase 2 installation of a new water main and installation of new water service lines from the main to water meters.
- d. Identify any easements or ROW acquisitions needed for the new water main, prepare easement plats where required. Easement negotiations with affected property owners or payments to property owners are not included in the **ENGINEER**'s scope of work. *This item is complete.*
- e. Update **VILLAGE** sewer, water and property maps to incorporate pertinent information gathered during field survey.
- f. Prepare an opinion of costs for the project construction based on the final plans and specifications.
- g. Furnish copies of the Contract Documents consisting of Construction Agreement Forms, General Conditions, Special Conditions, Detailed Construction Plans and Specifications for review by the Village and for submission to permitting authorities.
- h. Meet with the **VILLAGE** during the design process for review and input into the layout and operation of the new water main.
- i. Incorporate the **VILLAGE**'s review comments into the final set of contract documents.
- j. Assist the **VILLAGE** with necessary permit applications to all governmental and other authorities having jurisdiction to approve portions of the Project such as, but not limited

to, Illinois Environmental Protection Agency, Village of Oreana, Division of Water Resources, US Army Corps of Engineers.

- k. Assist the VILLAGE with completion of one (1) Illinois EPA LWSLP Loan Application for Phase 1 Water Tower, along with required accompanying forms. (See Exhibit A for an overview of requirements to obtain a loan agreement through the PWSLP.) *This item is complete.*
- l. Assist the VILLAGE with completion of one (1) Illinois EPA LWSLP Loan Application for Phase 2 Water Main Replacement, along with required accompanying forms. (See Exhibit A for an overview of requirements to obtain a loan agreement through the PWSLP.)
- m. Request updated Phase 2 Water Main Replacement sign-offs in accordance with the latest IEPA Environmental Checklist. Note: Tribal consultation is now required. We include submitting letters to applicable tribes, but have not included any archaeological surveys which could be requested by consulting tribes.
- n. Project Time of Performance -- To complete the engineering design services within 350 calendar days from the receipt of a Notice to Proceed from the VILLAGE.

3. Construction Guidance

- a. Consult with the VILLAGE and with the Contractor on interpretation of plans and specifications and regarding any changes under consideration as construction proceeds. Provide benchmark, control points and key structure locations for the Contractor at the construction sites.
- b. Provide periodic job site inspection by the Project Manager, or his representatives, during the construction period.
- c. Prepare and submit all payment estimates, change orders, records, and reports required by the VILLAGE and required to comply with the EPA's PWSLP.
- d. Endeavor to safeguard the VILLAGE against defects and deficiencies on the part of the contractor, but the ENGINEER does not guarantee the performance of the contract by the Contractor.
- e. Conduct final inspection of construction and prepare final papers and reports.
- f. Revise contract drawings to show location and nature of improvement as actually constructed and supply record drawings of the completed project to the VILLAGE. Update pertinent VILLAGE sewer, water and property maps to incorporate record drawing information from the project.
- g. Inspect the Contractor's operations for compliance with the plans and specifications and the keeping of complete project records.
- h. Review and check all shop and working drawings.
- i. Review and check all reports by testing laboratories on equipment and material tested.

- j. Provide bidding services for two (2) separate construction contracts, including issuing bidding notices, printing of plans and specifications, addressing contractor inquiries regarding the **PROJECT**, bid opening and tabulation of bids and recommendation of award.
4. **Construction Observation** - Provide Construction Observation Services during construction of the proposed improvements to be completed in two (2) separate phases, including but not limited to the following:
- a. Provide review of the Contractor's work for compliance with plans and specifications. Such review shall include those services which are customarily referred to as detailed resident inspection services, provided that the **ENGINEER** shall not be responsible for the acts or omissions of any contractor(s), any subcontractor(s) or any of the contractor(s)' or subcontractor(s)' agents or employees or any other person (except his own employees and agents) at the project site or for the supervision, direction, control and work safety of any contractor(s) or for the construction means, methods, techniques, sequences, or procedures or for safety precautions or programs incidental to the work of contractor(s) or for any contractor(s)' failure to perform the construction work in accordance with contract documents.
 - b. Maintain a record or log of the contractor's activities throughout construction including notations on the nature and cost of any extra work.
 - c. Review and check all payment estimates, change orders, records and reports pertaining to the construction activities.
5. **Project Required Provisions**
- a. The **ENGINEER** agrees to take affirmative steps to assure that disadvantaged business enterprises are utilized when possible as sources of supplies, equipment, construction, and services in accordance with the Public Water Supply Loan Program rules. As required by the award conditions of USEPA's Assistance Agreement with IEPA, the **ENGINEER** acknowledges that the fair share percentages are 5% for MBE's and 12% for WBE's.
 - b. The **ENGINEER** agrees to include paragraphs c. through e. of this clause in all his contracts and all tier subcontracts which are in excess of \$25,000 and directly related to project performance.
 - c. The **ENGINEER** agrees to maintain books, records, documents and other evidence directly pertinent to performance of PWSLP/WPCLP loan work under this **AGREEMENT** consistent with generally accepted Accounting Principles. The Agency (IEPA) or any of its duly authorized representatives shall have access to such books, records, documents and other evidence for the purpose of inspection, audit and copying. Facilities shall be provided for access and inspection. Audits conducted pursuant to this provision shall be in accordance with generally accepted auditing standards.
 - d. The **ENGINEER** agrees to the disclosure of all information and reports resulting from access to records pursuant to subsection c. above, to the Agency. The auditing agency will afford the **ENGINEER** an opportunity for an audit exit conference and an

opportunity to comment on the pertinent portions of the draft audit report. The final audit report will include the written comments, if any, of the audited parties.

- e. Records under subsection c. above shall be maintained and made available during performance on IEPA loan work under this **AGREEMENT** and until 3 years from date of final IEPA loan audit for the project. In addition, those records which relate to any "dispute" appeal under pursuant to the Loan Rules Section 365/662.650 (Disputes), or litigation, or the settlement of claims arising out of such performance, costs or items to which an audit exception has been taken, shall be maintained and made available until 3 years after the date of resolution of such appeal, litigation, claim or exception.
- f. The **ENGINEER** warrants that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees. For breach or violation of this warranty, the **VILLAGE** shall have the right to annul this **AGREEMENT** without liability or in its discretion to deduct from the contract price or consideration or otherwise recover the full amount of such commission, percentage, brokerage or contingent fee.
- g. The **ENGINEER** certifies that to the best of its knowledge and belief that it and its principals: a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency; (b) have not within a three year period preceding this proposal been convicted of or had a civil judgement rendered against them for commission of theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property. (c) are not presently indicted or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any type of offenses enumerated in paragraph (b) of this certification; and (d) have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default. The **ENGINEER** understands that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 USC Sec. 1001, a false statement may result in fines of up to \$10,000 or imprisonment for up to 5 years, or both.
- h. The **ENGINEER** shall not discriminate on the basis of race, color, national origin or sex in the performance of this contract. The engineer shall carry out applicable requirements of 40 CFR Part 33 in the award and administration of contracts awarded under EPA financial assistance agreements. Failure by the engineer to carry out these requirements is a material breach of this contract which may result in the termination of this contract or other legally available remedies.

6. Insurance

The **ENGINEER** shall procure and maintain for the term of this Contract, at its expense, insurance of the type and in the minimum amounts stated below:

- a Workers' Compensation Statutory

b.	Employer's Liability -	
	1) Each Accident	\$ 1,000,000
	2) Disease, Policy Limit	1,000,000
	3) Disease, Each Employee	1,000,000
c.	General Liability -	
	1) Each Occurrence	\$ 1,000,000
	2) Damage to Rented Premises	100,000
	3) Medical Expense	10,000
	4) Personal and Adv. Injury	1,000,000
	5) General Aggregate	2,000,000
	6) Products – Comp/OP Agg	2,000,000
d.	Excess or Umbrella Liability -	
	1) Each Occurrence	\$ 6,000,000
	2) General Aggregate	6,000,000
e.	Automobile Liability -	
	1) Combined Single Limit (Bodily Injury and Property Damage) Each Accident	1,000,000
f.	Professional Liability	\$ 1,000,000

The Village of Oreana, Illinois, and its officers, employees and agents shall be listed on **ENGINEER's** policies of insurance as additional insureds.

THE VILLAGE AGREES,

1. Payment for all services listed under **Project Planning, Design, Construction Guidance, and Construction Observation** of section **"THE ENGINEER AGREES"** of this **AGREEMENT** shall be based on the actual time spent on the **PROJECT** by the classifications of employees. Exhibit A – 2022 Schedule of Charges shall be used for this project. The Schedule of Charges may be revised annually. Reimbursement of expenses and costs incurred specifically in fulfilling the terms of this **AGREEMENT** such as, but not limited to, outside professional services, stakes, blueprints, supplies, toll calls, transportation and subsistence shall be at the actual cost. The estimated fees for the 1-Project Planning and 2-Design work under **"THE ENGINEER AGREES"** are \$214,500 and the estimated fees for 3-Construction Guidance, and 4-Construction Observation of section **"THE ENGINEER AGREES"** are \$231,400. The aggregate of all charges for the above work shall not exceed a maximum amount of \$445,900 without written approval from the **VILLAGE**.
2. The **ENGINEER** may submit monthly or periodic statements requesting payment. Such statements shall be based upon the amount and value of the services provided and expenses incurred by **ENGINEER** to the date of the statement and shall be supplemented or accompanied by such supporting data as may be required by the **VILLAGE**.

IT IS MUTUALLY AGREED,

1. It shall be the **ENGINEER's** responsibility, when total monies due the **ENGINEER** as reimbursement for actual costs approach a point near 50% of the reimbursable actual costs specified above, to review the work accomplished and make an estimate showing costs incurred

and costs of services still required of the **ENGINEER** to complete his obligation. He shall do the same prior to when the costs incurred reach 90% of reimbursable actual costs. If any of these estimates exceed the upper limit of reimbursable actual costs, the **ENGINEER** shall immediately submit the estimate to the **VILLAGE**. The **VILLAGE** shall review the estimate and promptly direct the **ENGINEER** to:

- a. Stop work at a logical point when monies due the **ENGINEER** are within the limit of reimbursable actual costs, or
 - b. Continue work under the terms of the **AGREEMENT** up to an adjusted limit of reimbursable actual costs as authorized in writing by the **VILLAGE**. The **ENGINEER** will make no claim for payment in excess of the original limit of reimbursable actual costs without having received such written authorization prior to incurring the excess costs.
2. The provisions of this Section and the various rates of compensation for **ENGINEER**'s services provided for in this **AGREEMENT** have been agreed to in anticipation of the orderly and continuous progress of the **PROJECT**. Time is of the essence and therefore the project shall be completed with due diligence to conform to the agreed upon completion timing. The Draft Project Plan shall be delivered to the **VILLAGE** for their review and comments within 180 days after the Notice to Proceed from the **VILLAGE**. The Final Project Plan will be submitted within 60 days of receiving comments from the **VILLAGE** regarding the Draft Project Plan. The **ENGINEER** shall not be responsible for any time delays in the **PROJECT** caused by circumstances beyond the **ENGINEER**'s control.
 3. The **VILLAGE** may at any time, by written order, make changes within the general scope of this **AGREEMENT** in the services or work to be performed. If such changes cause an increase or decrease in the **ENGINEER**'s cost or time required to perform any services under this **AGREEMENT**, an equitable adjustment shall be made and this **AGREEMENT** shall be modified in writing. The **ENGINEER** must assert any claim for adjustment under this clause in writing within 30 days from the date of receipt of the **ENGINEER** of the notification of change unless the **VILLAGE** grants additional time before the date of final payment. No services for which an additional compensation will be charged by the **ENGINEER** shall be furnished without the written authorization of the **VILLAGE**.
 4. Services performed during the performance of the **AGREEMENT** made necessary by the following circumstances or events shall be considered as Additional Services:
 - a. Services performed as a result of litigation, arbitration, public hearings or other legal or administrative proceedings involving the **PROJECT** other than a dispute between the **VILLAGE** and **ENGINEER**.
 - b. Services performed to accomplish property surveys, preparation of legal description plats and documents for the acquisition of land, easements and/or right-of-way, and assistance to the **VILLAGE** in acquiring any necessary land, easements and right-of-way.
 - c. Services performed in connection with supplemental archaeological surveys and wetland determinations if required by government permitting agencies.
 - d. Payment for Additional Services shall be based on the actual time spent on the **PROJECT** by the classifications of employees. Exhibit A – 2022 Schedule of Charges

shall be used for this **PROJECT**. Reimbursement of expenses and costs incurred specifically in fulfilling the additional services authorized by the terms of this **AGREEMENT** such as, but not limited to, outside professional services, blueprints, supplies, toll calls, transportation and subsistence shall be at the actual cost to the **ENGINEER**. It is agreed that the **VILLAGE** will not be obligated for additional services unless authorized in writing by the **VILLAGE**.

5. Services resulting from significant changes in general scope of the **PROJECT** including, but not limited to, changes in size, complexity, or **VILLAGE**'s schedule; and revising previously accepted studies or reports, when such revisions are due to causes beyond **ENGINEER**'s control shall be considered as a Change in Scope.
6. The obligation to provide further services under this **AGREEMENT** may be terminated by either party upon 7 days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party.
7. In recognition of the relative risks and benefits of the Project to both the **VILLAGE** and the **ENGINEER**, the risks have been allocated such that the **VILLAGE** agrees, the fullest extent permitted by law, to limit the liability of the **ENGINEER** to the **VILLAGE** for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, including attorney's fees and cost and expert-witness fees and costs, so that the total aggregate liability of the **ENGINEER** to the **VILLAGE** shall not exceed \$50,000, or the **ENGINEER'S** total fee for services rendered on this Project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

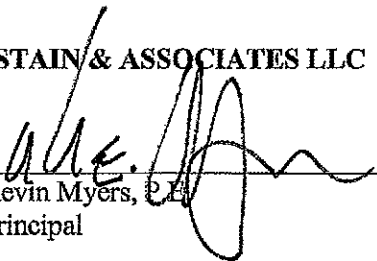
THE VILLAGE AND THE ENGINEER each bind themselves, their partners, successors, executors, administrators and assignees to each other party hereto in respect to all the covenants and agreements herein and, except as above, neither the **VILLAGE** nor the **ENGINEER** shall assign, sublet or transfer any part of his interest in this **AGREEMENT** without the written consent of the other party hereto.

IN WITNESS WHEREOF, the parties hereto have affixed their hands and seals this ____ day of _____, 2022.

VILLAGE OF OREANA:

By: _____
Aaron Keathley
President

CHASTAIN & ASSOCIATES LLC

By:  _____
Kevin Myers, P.E.
Principal

ATTEST:

By: _____
Anne Kirby
Village Clerk

ATTEST:

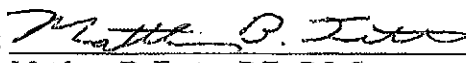
By:  _____
Matthew B. Foster, P.E., P.L.S.
Project Manager

EXHIBIT A



2022 SCHEDULE OF RATES

<u>Classification</u>	<u>Per Hour Rate Net</u>	
	From	To
Engineers		
Project Principal	\$230.40	\$233.60
Senior Project Manager	\$236.80	\$240.00
Project Manager II	\$185.60	\$205.92
Project Manager I	\$153.60	\$192.00
Project Engineer II	\$148.80	\$161.60
Project Engineer I	\$126.40	\$140.80
Engineer	\$84.42	\$128.00
Surveyors		
Chief of Survey	\$171.20	\$171.20
Surveyor II	\$120.16	\$120.16
Surveyor I	\$80.00	\$80.00
Technical		
Senior Technician	\$169.60	\$169.60
Tech. IV	\$158.40	\$158.40
Technician III	\$124.80	\$140.80
Technician II	\$104.96	\$112.00
Technician I	\$67.20	\$102.40
Office Services and Records		
Administrative	\$59.52	\$128.00

The above rates apply to all projects with exception to depositions and expert witness, in which all time spent for the preparation for depositions, providing the deposition, preparation for trials, and time spent in trial shall be billed at a rate of 2.0 times the above rate for all staff involved.

Expenses such as interim travel and subsistence, telephone, blueprints, subsurface investigations, laboratory testing, and subcontractor work approved by the client, will be charged at actual cost. A 10% administration fee may be charged on outside expenses.

A Fathometer for hydrographic surveys will be invoiced at \$150.00 per day. The use of a Survey Laser Scanner will be invoiced at \$1,000.00 per day. The use of an ATV or UTV will be invoiced at \$200.00 per day or actual rental cost. The use of a drone for aerial surveys or photography will be invoiced at \$50.00 per hour.

Necessary field vehicles are charged at \$65.00 per day. All other mileage is charged at 58.5 cents per mile net (or the current rate allowed by the I.R.S.). Boat Service fees are \$350 per day.

Above quotations are subject to change with 60 days review by client, due to circumstances beyond our control.

Updated 12/26/21



Resolution for Maintenance Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
	Original	22-00000-00-GM

BE IT RESOLVED, by the President and Board of Trustees of the Village of Oreana Illinois that there is hereby appropriated the sum of One Hundred Thirty Thousand Dollars (\$130,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 01/01/22 to 12/31/22.

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village of Oreana shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Anne Kirby Village Clerk in and for said Village of Oreana in the State of Illinois, and keeper of the records and files thereof, as

provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the President and Board of Trustees of Oreana at a meeting held on 03/22/22.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 22nd day of March, 2022.

(SEAL)

Clerk Signature

APPROVED

Regional Engineer
Department of Transportation

Date



Maintenance Engineering to be Performed by a Consulting Engineer



Local Public Agency	County	Section Number
Village of Oreana	Macon	22-00000-00-GM

The services to be performed by the consulting engineer, pertaining to the various items of work included in the estimated cost of the maintenance operations (BLR 14222), shall consist of the following:

PRELIMINARY ENGINEERING shall include:

Investigation of the condition of the streets or highways for determination (in consultation with the local highway authority) of the maintenance operations to be included in the maintenance program; preparation of the maintenance resolution (BLR 14220 for municipalities and counties), maintenance estimate of cost and, if applicable, proposal; attendance at meetings of the governing body as may reasonably be required; attendance at public letting; preparation of the contract, quotations, and/or acceptance (BLR 12330) form. Also, preparation of the maintenance expenditure statement which must be submitted to IDOT within 3 months of the end of the maintenance period.

ENGINEERING INSPECTION shall include:

Furnishing the engineering field inspection, including preparation of payment estimate for contract, material proposal and/or deliver and install proposal and/or checking material invoices of those maintenance operations requiring engineering field inspection. For operations requiring material testing ensure the testing is completed by a qualified firm.

For furnishing preliminary engineering, the engineer will be paid a base fee PLUS a negotiated fee percentage. Only one base fee can be charged per maintenance period. For furnishing engineering inspection, the engineer will be paid a negotiated fee percentage. The negotiated preliminary engineering fee percentage for each maintenance group shown in the "Schedule of Fees" shall be applied to the total estimated costs of that group. The negotiated fee for engineering inspection for each maintenance group shall be applied to the total final cost of that group for the times which required engineering inspections. In no case shall this be construed to include supervision of the contractor operations.

SCHEDULE OF FEES

Total of all Maintenance Operations:

<= \$20,000 Base Fee > \$20,000 Base Fee = \$1,250.00

PLUS

Maintenance Engineering Category	Preliminary Engineering		Engineering Inspection		Operation(s) to be Inspected
	Maximum Fee %	Negotiated Fee %	Maximum Fee %	Negotiated Fee %	
I	NA	NA	NA	NA	NA
IIA	2%	2%	1%	1%	NA
IIB	3%	3%	3%	3%	NA
III	4%	4%	4%	4%	NA
IV	5%	5%	6%	6%	NA

The LPA certifies that the selection of the ENGINEER was performed in accordance with the Local Government Professional Service Selection Act 50 (ILCS 510/1-510/8) and procedures outlined in Chapter 5 of the DEPARTMENT's Bureau of Local Roads and Streets Manual.

BY:

Local Public Agency Signature Date

Title
Village Clerk

BY:

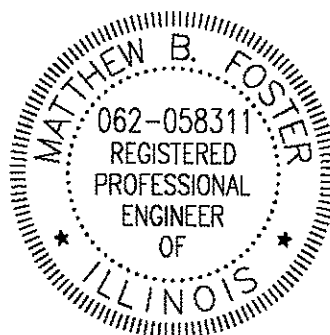
Consulting Engineer Signature Date
Digitally signed by Matthew B. Foster, PE, PLS
 DN: cn=Matthew B. Foster, PE, PLS, o=Chastain & Associates LLC, ou,
 email=mfoster@chastainengineers.com, c=US
 Date: 2022.03.18 13:11:25 -05'00'

Title
Matthew B. Foster, P.E., P.L.S.

P.E. Seal Date
Exp. 11/30/2023

Approved:

Regional Engineer, IDOT Date





Local Public Agency General Maintenance



Estimate of Maintenance Costs

Submittal Type **Original**

Maintenance Period

Local Public Agency	County	Section Number	Beginning	Ending
Village of Oreana	Macon	22-00000-00-GM	01/01/22	12/31/22

Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
1. Bit. Surf. Treatments	III	Yes	Bit. Matts. (C&S Ct) (Furn & Apply)	Ton	85	\$750.00	\$63,750.00	
			Seal Coat Agg (Furn & Apply)	Ton	790	\$50.00	\$39,500.00	\$103,250.00
Total Operation Cost								\$103,250.00

Estimate of Maintenance Costs Summary

Maintenance	MFT Funds	RBI Funds	Other Funds	Estimated Costs
Local Public Agency Labor	\$0.00	\$0.00	\$0.00	\$0.00
Local Public Agency Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Materials/Contracts(Non Bid Items)	\$0.00	\$0.00	\$0.00	\$0.00
Materials/Deliver & Install/Materials Quotations (Bid Items)	\$88,806.04	\$14,443.96	\$0.00	\$103,250.00
Formal Contract (Bid Items)	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance Total	\$88,806.04	\$14,443.96	\$0.00	\$103,250.00

Estimated Maintenance Eng Costs Summary

Maintenance Engineering	MFT Funds	RBI Funds	Other Funds	Total Est Costs
Preliminary Engineering	\$5,380.00	\$0.00	\$0.00	\$5,380.00
Engineering Inspection	\$4,130.00	\$0.00	\$0.00	\$4,130.00
Material Testing	\$0.00	\$0.00	\$0.00	\$0.00
Advertising	\$300.00	\$0.00	\$0.00	\$300.00
Bridge Inspection Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Maintenance Engineering Total	\$9,810.00	\$0.00	\$0.00	\$9,810.00
Total Estimated Maintenance	\$98,616.04	\$14,443.96	\$0.00	\$113,060.00

Remarks

SUBMITTED

Local Public Agency Official	Date
<div style="border: 1px solid black; width: 320px; height: 35px;"></div>	<div style="border: 1px solid black; width: 100px; height: 35px;"></div>

Title

Village Clerk

County Engineer/Superintendent of Highways	Date
<div style="border: 1px solid black; width: 320px; height: 35px;"></div>	<div style="border: 1px solid black; width: 100px; height: 35px;"></div>

APPROVED

Regional Engineer Department of Transportation	Date
<div style="border: 1px solid black; width: 320px; height: 35px;"></div>	<div style="border: 1px solid black; width: 100px; height: 35px;"></div>

Small Town Living LLC, NFP

P.O. Box 151

Oreana, IL 62554



Village of Oreana Trustees,

Below is a schedule of events that Small Town Living is asking for approval to use the Village of Oreana Park. As in previous years, Small Town Living is carrying an insurance policy that meets the requirements of the Village of Oreana. Also listed in with the dates and events, is a list of what Small Town Living asks to borrow from the Village of Oreana Public Works Department. As in previous years, anything that is borrowed from the Village of Oreana Public Works Department will be picked up the Friday before the event (causing no overtime nor extra work for the department) and returned to the shed the following Monday (or as soon as a member of the department is on duty). At this time, Small Town Living does not request the Village of Oreana Police Departments presence at any events. If that is to change, Small Town Living will come to the Village of Oreana Board for approval. Please see the requests below:

April 9th: 2022 Small Town Living Children's & Adult Easter Egg Hunts

Request from the Village of Oreana: The use of the Village of Oreana Park to hold the egg hunts.

Request from Public Works Department: 20 T Stakes

April 16th: 2022 Small Town Living Children's Easter Egg Hunt Rain Date

Request from the Village of Oreana: The use of the Village of Oreana Park to hold the egg hunt.

Request from Public Works Department: 20 T Stakes

August 20th: Small Town Living Back to School Bash

Request from the Village of Oreana: The use of Village of Oreana Park, including the allowance of inflatable games only (no bounce houses) and food trucks.

Request from Public Works Department: 2 Barricades

October 30th: 3rd Annual Halloween Parade

Request from the Village of Oreana: The use of roads for the parade. No roads will be shut down for any amount of time.

Request from Public Works Department: None

December 10th: Small Town Living Christmas Events & 6th Annual Lighted Parade

Request from the Village of Oreana: The use of the roads for the parade. We also ask that View St, View Circle, County 20 (we will obtain permission from Macon County), W Plains Drive, and Westmoor be temporarily shut down while the parade passes. Lastly, we ask that Westmoor is shut down starting 90

minutes prior to the start of the parade for the safety of those lining up the parade and those entering the parade.

Request from Public Works: 40 T Stakes