



Meeting Agenda

Meeting Date and Time: March 19th @ 6:00 PM

Meeting Location: 407 S. View St, Oreana, IL

Call to Order

Role Call

Public Comment

Consent Agenda

- Approval of Treasurer's Report for February 2024
- Minutes from February 20th 2024 regular meeting
- Bills for March 2024

Administrative Reports

- Mayor
- Treasurer
- Clerk
- Police Chief
- Public Works
- Engineer

Old Business

New Business

- Approval of a farm management contract with Gerber State Bank.
- Approval of Ordinance 2024-02-20-1, Paid time Off for Village Employees

Adjournment



Board of Trustees Agenda
Regular Meeting of the Village Board
Tuesday, February 20, 2024
6:00PM

The meeting was called to order at 6:00 p.m. by Mayor Aaron Keathley.

Roll Call

Trustee White	Present	Trustee Ward	Present
Trustee Creamer	Present	Trustee Runyen	Present
Trustee Hiser	Present	Trustee Donath	Absent
Mayor Keathley	Present	Attorney Weatherford	Absent
Clerk Kirby	Present	Treasurer Koszesza	Absent

Attorney Weatherford arrived at 6:01 p.m.

Mayor Keathley declared a quorum present.

Consent Agenda:

A motion was made by Trustee Ward, seconded by Trustee Creamer to accept the Consent Agenda.

Income: \$62,220.78

Expenses: \$ 121,075.00

Bill: \$47,751.64

Minutes from the January 23, 2024

A general discussion was held.

A roll call vote was taken.

Trustee White	Yes	Trustee Ward	Yes
Trustee Creamer	Yes	Trustee Runyen	Yes
Trustee Hiser	Yes	Trustee Donath	Absent

Mayor Keathley declared **Motion Carried.**

Administrative Reports:

Mayor - None

Clerk – None

Treasurer – None

Attorney – None

Engineer- None

Police – None

Public Works –

Public Comment: None

Old Business: None

New Business:

The **first** item on the agenda is Approval of farm management contract with Gerber state bank.

A **motion** was made by Trustee White **seconded** by Trustee Ward to Approve farm management contract with Gerber state bank.

A general discussion was held.

A roll call vote was taken.

Trustee White	Yes	Trustee Ward	Yes
Trustee Creamer	Yes	Trustee Runyen	Yes
Trustee Hiser	No	Trustee Donath	Absent

Mayor Keathley declared **Motion Carried**

Adjournment

A **motion** was made by Trustee White to adjourn, **Seconded** by Ward.

A voice vote was taken. Yes-5, No-0. Mayor Keathley declared the motion carried and the meeting adjourned.

Dated this day of February 20, 2024

Anne Kirby, Village Clerk

Approved:

Aaron Keathley, Mayor



Village of Oreana
Treasurer's Reports
March 19, 2023
Board Meeting

Village of Orona
Profit & Loss by Class

February 2024

4:54 PM
03/15/24

Cash Basis

	Admin (01 - General)	Park (01 - General)	Police (01 - General)	Street (01 - General)	Total 01 - General	12 - INS	13 - IMRF	14 - SS	15 - MFT	51 - Water	52 - Sewer	Unclassified	TOTAL
Ordinary Income/Expense													
Income													
3400 - Video Gaming Tax	1,795.01	0.00	0.00	0.00	1,795.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,795.01
3410 - State Income Tax	13,446.61	0.00	0.00	0.00	13,446.61	0.00	0.00	0.00	2,970.20	0.00	0.00	0.00	13,446.61
3430 - Motor Fuel Tax Allotments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,970.20
3440 - Telecommunication Tax	118.16	0.00	0.00	0.00	118.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	118.16
3450 - Sales/Use Tax	8,095.63	0.00	0.00	0.00	8,095.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,095.63
3460 - Cannabis Use Tax	124.97	0.00	0.00	0.00	124.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	124.97
3490 - Franchise Income	227.73	0.00	0.00	0.00	227.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	227.73
3600 - Interest Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3810 - Water/Sewer Revenues	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,985.78	18,316.53	0.00	0.00	34,302.31
3820 - Penalty Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	244.06	245.92	0.00	0.00	489.98
Total Income	23,753.38	0.00	0.00	0.00	23,753.38	0.00	0.00	0.00	2,970.20	16,246.14	18,556.67	0.00	61,526.39
Gross Profit	23,753.38	0.00	0.00	0.00	23,753.38	0.00	0.00	0.00	2,970.20	16,246.14	18,556.67	0.00	61,526.39
Expense													
4200 - Employee Salaries	1,405.47	1,831.68	4,373.75	1,831.68	9,442.58	0.00	0.00	0.00	0.00	2,133.99	0.00	0.00	11,576.57
4280 - Employer Health Insurance	395.38	0.00	0.00	0.00	395.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	395.38
4500 - Employee Salaries	1,140.00	0.00	0.00	0.00	1,140.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,140.00
4510 - IMRF - Pension	0.00	0.00	0.00	0.00	0.00	0.00	205.08	0.00	0.00	0.00	0.00	0.00	205.08
4520 - SS - Employment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4530 - Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4535 - Engineering	409.22	0.00	0.00	0.00	409.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	409.22
4590 - Other Professional Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5510 - Postage	9.85	0.00	0.00	0.00	9.85	0.00	0.00	0.00	0.00	180.52	0.00	0.00	190.37
5520 - Telephone/Cell Phone	443.88	0.00	0.00	0.00	443.88	0.00	0.00	0.00	0.00	150.00	0.00	0.00	593.88
5590 - Dispatching	0.00	0.00	82.00	0.00	82.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	82.00
5510 - Membership Dues & Subscriptio...	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	39.93	0.00	0.00	39.93
5630 - Training/Meetings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5710 - Utilities	333.28	0.00	0.00	0.00	333.28	0.00	0.00	0.00	0.00	239.23	0.00	0.00	572.51
5760 - Sewer Discharge Fees	122.62	0.00	0.00	0.00	122.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	122.62
5930 - Rentals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6110 - Maintenance Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6122 - Maint Supplies - Equipment	48.27	0.00	99.75	0.00	148.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	148.02
6510 - Office Supplies	0.00	0.00	915.04	0.00	915.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	915.04
6520 - Operating Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	562.50	0.00	0.00	562.50
6560 - Chemicals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense	4,748.95	1,831.68	5,469.54	2,758.12	14,808.32	96.99	206.08	960.16	0.00	11,173.71	2,990.87	-164.88	30,071.26
Net Ordinary Income	19,004.40	-1,831.68	-5,469.54	-2,758.12	9,945.06	-96.99	-206.08	-960.16	2,970.20	5,072.43	15,565.80	164.88	31,455.14
Net Income	19,004.40	-1,831.68	-5,469.54	-2,758.12	9,945.06	-96.99	-206.08	-960.16	2,970.20	5,072.43	15,565.80	164.88	31,455.14

	<u>Feb 29, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
01-1110 · Checking Acct	4,124.58
01-1152 · General MMDA	
01-1150 · General	434,296.05
01-1151 · ARPA Grant	110,307.60
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Total 01-1152 · General MMDA	544,603.65
11-1150 · Audit MMDA	18,282.32
12-1150 · Insurance MMDA	15,633.71
13-1150 · IMRF MMDA	22,589.24
14-1150 · Social Security MMDA	16,058.88
15-1122 · MFT MMDA	
15-1120 · MFT	129,771.31
15-1121 · Rebuild Illinois Funds	9,610.99
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Total 15-1122 · MFT MMDA	139,382.30
16-1140 · Clearinghouse	898.11
50-1100 · Water/Sewer	
51-1130 · Surplus MM	15,855.44
51-1150 · Water	7,229.90
52-1150 · Sewer	162,435.29
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Total 50-1100 · Water/Sewer	185,520.63
51-1125 · Bond Int & Repayment	72,318.58
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Total Checking/Savings	1,019,412.00
Other Current Assets	
Certificates of Deposit	
01-1153 · CD-General-8575	15,000.00
15-1151 · CD-MFT-7137	10,000.00
51-1152 · CD-Bond Reserve-10618	9,500.00
51-1153 · CD-Depreciation & Cont	8,000.00
51-1158 · CD-Surplus	9,000.00
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Total Certificates of Deposit	51,500.00
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Total Other Current Assets	51,500.00
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	<u>Feb 29, 24</u>
Total Current Assets	1,070,912.00
Fixed Assets	
Fixed Assets	
01-1610 · Land.	177,020.20
01-1700 · Infrastructure	337,607.76
01-1709 · Accum Depr-Infrastructure	-229,689.14
01-1720 · Buildings	17,810.04
01-1729 · Accum Depr-Buildings	-12,881.67
01-1740 · Machinery & Equipment	442,828.19
01-1749 · Accum Depr-Machinery & Eq...	-295,553.12
51-1505 · Land	18,420.00
51-1530 · Equipment	53,474.59
51-1535 · Accum Depr-Equipment	-39,896.88
51-1541 · Treatment Plant & Pump Stat...	3,107,797.41
51-1546 · Accum Depr.-Treat. Pint & Pu...	-1,043,678.04
52-1620 · Sewer System	4,134,103.00
52-1629 · Accum Depr-Sewer System	-909,502.66
Total Fixed Assets	<u>5,757,859.68</u>
Total Fixed Assets	5,757,859.68
Other Assets	
01-1352 · General Due from SS Fund	715.12
01-2012 · General - Due to/from INS Fund	-11.87
01-2015 · General - Due to/from Water	-9,376.26
12-2000 · INS - Due to/from Gen Fund	11.87
14-2010 · Soc Sec - Due to/from General	-715.12
51-2006 · Water - Due to/from General	9,376.26
51-2052 · Water - Due to/from Sewer	250.00
52-2051 · Sewer - Due to/from Water	-250.00
Total Other Assets	<u>0.00</u>
TOTAL ASSETS	<u><u>6,828,771.68</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable-General	-31,548.56
Total Accounts Payable	<u>-31,548.56</u>

	<u>Feb 29, 24</u>
Other Current Liabilities	
2100 · Payroll Liabilities	
2110 · Fed/SS/Med Payable	2,673.32
2120 · State Withholding	552.54
2131 · IL Unemployment	186.82
2151 · IMRF Withholding	866.48
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Total 2100 · Payroll Liabilities	4,279.16
2200 · Direct Deposit Liabilities	-3,624.60
2570 · Customer Deposit Liab	14,330.00
2610 · SDD Contract	2,633,418.75
2620 · Water Bond Payable 2021	251,000.00
2650 · IEPA Loan	1,114,213.68
2700 · Loan Payable - Ford Credit	0.02
2800 · Park Walking Path Note Payable	14,821.99
2950 · Lease Payable John Deere	1.01
2960 · Lease Payable DLL Wheelloader	37,547.20
2961 · Lease Payable - Axon	3,775.64
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Total Other Current Liabilities	4,069,762.85
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Total Current Liabilities	4,038,214.29
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Total Liabilities	4,038,214.29
 Equity	
01-3000 · Fund Balance-General	871,575.07
11-3000 · Fund Balance-Audit	20,191.84
12-3000 · Fund balance INS	13,953.46
13-3000 · Fund balance - IMRF	19,352.13
14-3000 · Fund balance - S.S.	14,674.87
15-3000 · Fund balance - MFT	115,054.14
51-3900 · Retained Earnings Unres-Water	607,688.03
51-3950 · Retained Earnings Res-Water	317,755.73
52-3900 · Retained Earnings - Sewer	774,558.58
Net Income	35,753.54
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Total Equity	2,790,557.39
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TOTAL LIABILITIES & EQUITY	6,828,771.68
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Village of Oreana
Payroll Summary
February 2024

Employee Wages, Taxes and Adjustments	Burns, Ronnie	Coloni, Larry J	Creamer, Lori J	Donath, Aaron P	Hiser, Loren G	Keathley, Aaron
Gross Pay						
Salary - Elected	0.00	0.00	90.00	90.00	90.00	600.00
Salary - Employee - ADM	0.00	0.00	0.00	0.00	0.00	0.00
Park - Hourly	0.00	0.00	0.00	0.00	0.00	0.00
Police - Hourly	883.75	0.00	0.00	0.00	0.00	0.00
Street - Hourly	0.00	0.00	0.00	0.00	0.00	0.00
Water - Hourly	0.00	1,086.12	0.00	0.00	0.00	0.00
Total Gross Pay	883.75	1,086.12	90.00	90.00	90.00	600.00
Deductions from Gross Pay						
Dependent Health Insurance	0.00	0.00	0.00	0.00	0.00	0.00
IMRF-VAC	0.00	0.00	0.00	0.00	0.00	0.00
IMRF Emp.	0.00	0.00	0.00	0.00	0.00	0.00
Total Deductions from Gross Pay	0.00	0.00	0.00	0.00	0.00	0.00
Adjusted Gross Pay	883.75	1,086.12	90.00	90.00	90.00	600.00
Taxes Withheld						
Federal Withholding	0.00	-160.00	0.00	0.00	0.00	0.00
Medicare Employee	-12.81	-15.75	-1.30	-1.30	-1.30	-8.70
Social Security Employee	-54.79	-67.34	-5.58	-5.58	-5.58	-37.20
IL - Withholding	-43.75	-22.06	-4.46	0.00	-4.46	-18.25
Medicare Employee Addl Tax	0.00	0.00	0.00	0.00	0.00	0.00
Total Taxes Withheld	-111.35	-205.15	-11.34	-6.88	-11.34	-64.15
Additions to Net Pay						
Reimbursement	0.00	13.25	0.00	0.00	0.00	0.00
Total Additions to Net Pay	0.00	13.25	0.00	0.00	0.00	0.00
Net Pay	772.40	894.22	78.66	83.12	78.66	535.85
Employer Taxes and Contributions						
Medicare Company	12.81	15.75	1.30	1.30	1.30	8.70
Social Security Company	54.79	67.34	5.58	5.58	5.58	37.20
IL - Unemployment	7.51	9.23	0.00	0.00	0.00	0.00
IMRF Co. Match	0.00	0.00	0.00	0.00	0.00	0.00
Total Employer Taxes and Contributions	75.11	92.32	6.88	6.88	6.88	45.90

Village of Oreana
Payroll Summary
February 2024

Employee Wages, Taxes and Adjustments	Kirby, Anne	Koszesza, Sherry L.	Lewis, Austin	Runyen, Judith D	Tertocha, Thomas A	Ward, Angela
Gross Pay	0.00	0.00	0.00	90.00	0.00	90.00
Salary - Elected	250.44	1,155.03	0.00	0.00	0.00	0.00
Salary - Employee - ADM	0.00	0.00	0.00	0.00	0.00	0.00
Park - Hourly	0.00	0.00	0.00	0.00	0.00	0.00
Police - Hourly	0.00	0.00	735.00	0.00	175.00	0.00
Street - Hourly	0.00	0.00	0.00	0.00	0.00	0.00
Water - Hourly	132.03	0.00	0.00	0.00	0.00	0.00
Total Gross Pay	382.47	1,155.03	735.00	90.00	175.00	90.00
Deductions from Gross Pay						
Dependent Health Insurance	0.00	0.00	0.00	0.00	0.00	0.00
IMRF-VAC	0.00	0.00	0.00	0.00	0.00	0.00
IMRF Emp.	0.00	0.00	0.00	0.00	0.00	0.00
Total Deductions from Gross Pay	0.00	0.00	0.00	0.00	0.00	0.00
Adjusted Gross Pay	382.47	1,155.03	735.00	90.00	175.00	90.00
Taxes Withheld						
Federal Withholding	0.00	-66.00	0.00	0.00	0.00	0.00
Medicare Employee	-5.55	-16.75	-10.65	-1.30	-2.53	-1.30
Social Security Employee	-23.71	-71.61	-45.57	-5.58	-10.85	-5.58
IL - Withholding	-18.94	-57.17	-36.38	0.00	-3.38	-4.46
Medicare Employee Addl Tax	0.00	0.00	0.00	0.00	0.00	0.00
Total Taxes Withheld	-48.20	-211.53	-92.60	-6.88	-16.76	-11.34
Additions to Net Pay						
Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00
Total Additions to Net Pay	0.00	0.00	0.00	0.00	0.00	0.00
Net Pay	334.27	943.50	642.40	83.12	158.24	78.66
Employer Taxes and Contributions						
Medicare Company	5.55	16.75	10.65	1.30	2.53	1.30
Social Security Company	23.71	71.61	45.57	5.58	10.85	5.58
IL - Unemployment	3.25	9.82	6.24	0.00	1.48	0.00
IMRF Co. Match	0.00	0.00	0.00	0.00	0.00	0.00
Total Employer Taxes and Contributions	32.51	98.18	62.46	6.88	14.86	6.88

Village of Oreaana
Payroll Summary
February 2024

	Welker, Austin G	Wheeler, Gregory G	White, Chelsey L	TOTAL
Employee Wages, Taxes and Adjustments				
Gross Pay				
Salary - Elected	0.00	0.00	90.00	1,140.00
Salary - Employee - ADM	0.00	0.00	0.00	1,405.47
Park - Hourly	1,831.68	0.00	0.00	1,831.68
Police - Hourly	560.00	2,020.00	0.00	4,373.75
Street - Hourly	1,831.68	0.00	0.00	1,831.68
Water - Hourly	915.84	0.00	0.00	2,133.99
Total Gross Pay	5,139.20	2,020.00	90.00	12,716.57
Deductions from Gross Pay				
Dependent Health Insurance	-164.88	0.00	0.00	-164.88
IMRF-VAC	-411.14	0.00	0.00	-411.14
IMRF Emp.	-231.26	0.00	0.00	-231.26
Total Deductions from Gross Pay	-807.28	0.00	0.00	-807.28
Adjusted Gross Pay	4,331.92	2,020.00	90.00	11,909.29
Taxes Withheld				
Federal Withholding	-561.00	-76.00	0.00	-803.00
Medicare Employee	-72.13	-29.29	-1.30	-181.96
Social Security Employee	-308.41	-125.24	-5.58	-778.20
IL - Withholding	-234.78	-99.99	-4.46	-552.54
Medicare Employee Addl Tax	0.00	0.00	0.00	0.00
Total Taxes Withheld	-1,176.32	-330.52	-11.34	-2,315.70
Additions to Net Pay	0.00	0.00	0.00	13.25
Reimbursement				
Total Additions to Net Pay	0.00	0.00	0.00	13.25
Net Pay	3,155.60	1,689.48	78.66	9,606.84
Employer Taxes and Contributions				
Medicare Company	72.13	29.29	1.30	181.96
Social Security Company	308.41	125.24	5.58	778.20
IL - Unemployment	42.29	17.17	0.00	96.99
IMRF Co. Match	206.08	0.00	0.00	206.08
Total Employer Taxes and Contributions	628.91	171.70	6.88	1,263.23

Village of Oreana
Bills for All Vendors
All Transactions

Vendor	Num	Due Date	Amount
AMEREN IP	01160-30099	03/19/2024	1,869.50
AMERICAN LEGAL PUBLISHING CORP	32534	03/19/2024	100.00
BLUE CROSS BLUE SHIELD OF ILLINOIS		03/20/2024	835.38
CARD SERVICE CENTER	0101 03-11-24	03/19/2024	301.62
CC Fire Equipment Co Inc	45228	03/19/2024	139.50
CHASTAIN & ASSOCIATES LLC	8514-01-01	03/19/2024	820.00
CHASTAIN & ASSOCIATES LLC	6921-01-21	03/19/2024	3,062.46
DEANO'S BACKHOE SERVICE, LLC	1154	03/19/2024	750.00
DRAKE-SCRUGGS EQUIPMENT	0014199-IN	03/19/2024	1,541.61
HOLLON SIGNS & GARMENT LETTERING	119528	03/19/2024	154.00
IMCO UTILITY SUPPLY CO	3037852-00	03/19/2024	61.92
JOHNSON, CHILIGIRIS & WEATHERFORD	8587	03/19/2024	437.50
LETAC, MTU #10	FY25-67	03/19/2024	110.00
MACON COUNTY ANIMAL CONTROL/SHELTER	R24-028255	03/19/2024	60.00
MENARDS	53067	03/19/2024	113.96
MENARDS	54278	03/19/2024	40.72
MOTOROLA SOLUTIONS - STARCOM	8248620240201	03/19/2024	82.00
POSTMASTER	Permit #12	03/19/2024	260.00
RAY O'HERRON CO, INC	2326839/2323976	03/19/2024	109.87
Rise Broadband	8137400010654292	03/19/2024	250.00
Rise Broadband	8137400010654284	03/19/2024	355.39
SANITARY DISTRICT OF DECATUR	Sewer Discharge Fees	03/19/2024	2,918.38
VERIZON WIRELESS	995709036	03/19/2024	342.89
VILLAGE OF FORSYTH	Water Usage	03/19/2024	5,030.37
WATER SOLUTIONS UNLIMITED, INC	121638	03/19/2024	552.50
WATTS COPY SYSTEMS	1297383	03/19/2024	84.89
WHITMORE TOWNSHIP	Office Rental	03/19/2024	37.17
Total			20,421.63